

**Municipality of Strathroy-Caradoc
Regular Council Meeting
Monday, January 7, 2019
6:00 p.m.**

**In the Council Chamber
52 Frank Street, Strathroy**

MINUTES

1. Roll Call

Present:

Mayor Joanne Vanderheyden
Deputy Mayor Brad Richards
Councillor Sandi Hipple
Councillor Steve Pelkman
Councillor Larry Cowan
Councillor Neil Flegel
Councillor John Brennan
Councillor Frank Kennes

Absent with Notice:

Councillor Marie Baker

Also Present:

Greg McClinchey, Chief Administrative Officer
Fred Tranquilli, Director of Legal & Legislative Services/Clerk
Brianna Hammer-Keidel, Deputy Clerk/Communications Co-ordinator (Recorder)
Matthew Stephenson, Director of Building, Planning & Waste Management
George Elliott, Director of Engineering & Public Works
Doug Payne, Manager of Human Resources
Rob Lilbourne, Director of Community Services
Brian George, Director of Fire Services/Fire Chief
Bill Dakin, Director of Financial Services/Treasurer
Joe Pilon, Director of Information Technology
Tim Williams, Middlesex County Planner
Grant Deme, myFM
John Wright
Peter Wiese

Steve Wright, Middlesex Banner
Michael Rosborough

2. Declaration of Pecuniary Interest – None.

As the scheduled presenter had not yet arrived, the Mayor opened with a personal address to kick off the New Year.

3. Public Meetings

3.1. Public Meeting No. 1

The purpose of this public meeting was to consider a re-zoning application for part of 22681 Adelaide Road, Mount Brydges (Emil Pattyn for Michael Rosborough).

3.1.1. Motion to open the public meeting.

Moved by Councillors Pelkman and Hipple

THAT: the public meeting to consider a re-zoning application for part of 22681 Adelaide Road, Mount Brydges, be hereby opened. **Carried.**

3.1.2. Report presented by the Planner.

Tim Williams, Middlesex County Planner, presented the report. A zone change application has been submitted to satisfy a condition of consent approval. The application proposes to re-zone a small northwesterly portion of the severed parcel from “Future Development (FD) Zone” to site-specific “Neighbourhood Commercial (C3-6) Zone” so that the entire subject land is zoned “C3-6”. The existing “FD” zone was in place to recognize a future access to the rear lands also zoned “FD”; however, the access is no longer required. Staff have not identified any concerns or objections to this application and recommend that the re-zoning be approved.

3.1.3. Comments in support of the proposed rezoning. None.

3.1.4. Comments in opposition to the proposed rezoning. None.

3.1.5. Comments and questions from Members of Council. None.

3.1.6. Motion to close the public meeting.

Moved by Councillors Pelkman and Kennes

THAT: the public meeting to consider a re-zoning application for part of 22681 Adelaide Road, Mount Brydges, be closed. **Carried.**

3.1.7. Decision/Resolution.

Moved by Councillors Brennan and Cowan

THAT: the application for the re-zoning of part of 22681 Adelaide Road, Mount Brydges, be approved. **Carried.**

4. Approval of Minutes

Moved by Councillors Flegel & Kennes

THAT: the following Council meeting minutes be approved as written:

- Regular Council Meeting Minutes – December 17, 2018. **Carried.**

5. Unfinished Business. None.

6. Reports from Departments

6.1. Community Services – Deputy Mayor Brad Richards, Chair

6.1.1. Guidelines for Snow and Ice Removal of Internal Roadways, Sidewalks and Parking Lots

Rob Lilbourne, Director of Community Services, explained that setting minimum guidelines allows staff to prioritize snow and ice removal at various locations.

Moved by Councillors Kennes and Flegel

THAT: Report CS-01-2019 entitled Guidelines for Snow and Ice Removal of Internal Roadways, Sidewalks, and Parking Lots be received for information. **Carried.**

6.1.2. Cemeterian Operations and Management Course – Staff Report

Moved by Councillors Pelkman and Hipple

THAT: the staff report be received for information. **Carried.**

6.2. Financial Services – Councillor Frank Kennes, Chair

6.2.1. 2019 Preliminary Draft Budget and Budget Process

Bill Dakin, Director of Financial Services/Treasurer, outlined the process and timing of the 2019 budget deliberations. The Director indicated that the province is delaying Ontario Municipal Partnership Fund (OMPF) allocation pending a further review. Rather than delay budget deliberations for the funding announcement, the Director recommends that the process get underway. Further, additional meetings will be added to the schedule if needed.

Mayor Vanderheyden noted that the OMPF was established to assist municipalities with programs downloaded by the province. While funding is decreasing, the province has not uploaded any programs or services to reflect the changes in funding.

Councillors Cowan and Brennan inquired about reviewing long-term/future needs and developing more sophisticated models for planning for capital needs.

Councillor Kennes confirmed the need to move ahead with the 2019 budget, but

indicated that a review of long-term needs could commence in late spring or summer.

Moved by Councillors Hipple and Brennan

THAT: the Finance Committee Report dated January 7, 2019, be received and that the budget process be approved. **Carried.**

7. Presentations/Delegations/Petitions

7.1. Peter J. Wiese

Mr. Wiese addressed Council and staff about water service/billing concerns, explaining that he feels he is being unfairly charged for his low water usage. The Director of Engineering & Public Works confirmed that certain fixed costs will exist regardless of water consumption, however, a comprehensive rate review will be taking place this year. A report regarding the comprehensive rate review is expected in 6-8 months, prior to 2020 rate and budget discussions.

Moved by Councillors Kennes and Brennan

THAT: the submission be referred to staff for a report/response to Mr. Wiese. **Carried.**

8. Reports from Departments (Cont'd)

8.1. Fire & Emergency Services – Councillor Sandi Hipple, Chair

8.1.1. Ontario Association of Fire Chiefs Conference – Staff Report

Fire Chief Brian George outlined the various sessions Strathroy-Caradoc delegates attended at the conference. In particular, there are ongoing issues when responding to calls along 400-series highways outside of their jurisdiction. Often there is no reimbursement from the MTO.

The Mayor recommended that a one-page information sheet be developed for members of Council with important points to bring to various conferences and meetings with politicians.

The Fire Chief confirmed that information is being collected from other municipalities bordering 400-series highways regarding financial losses due to these incidents.

Moved by Councillors Flegel and Pelkman

THAT: the staff report be received for information. **Carried.**

8.2. Chief Administrative Officer – Mayor Joanne Vanderheyden, Chair

8.2.1. 2018 Christmas Craft Market

Greg McClinchey, Chief Administrative Officer, reported that the 2018 Christmas Craft Market held in conjunction with the BIA Victorian Christmas event was well-attended and should be considered a financial and community success.

Moved by Deputy Mayor Richards and Councillor Brennan

THAT: the 2018 Christmas Craft Market Report be received for information.

Carried.

9. Reports from Boards and Committees

Moved by Councillors Hipple and Kennes

THAT: the following reports from boards and committees be received:

- 9.1. Striking Committee Meeting Minutes – December 17, 2018
- 9.2. Strathroy-Caradoc Police Services Board General Meeting Minutes – November 20, 2018
- 9.3. Strathroy-Caradoc Police Service – November 2018 Activity Report
- 9.4. Strathroy-Caradoc Police Service – November 2018 Criminal Investigation Division Report
- 9.5. Strathroy-Caradoc Police Service – November 2018 Uniform Crime Report. **Carried.**

10. Consideration of By-laws

10.1. By-law No. 01-19

A by-law to amend By-law No. 43-08, being the Comprehensive Zoning By-law for the Municipality of Strathroy-Caradoc (re: 22681 Adelaide Road, Mount Brydges – Emil Pattyn for Michael Rosborough).

Moved by Deputy Mayor Richards and Councillor Hipple

THAT: By-law No. 01-19 receive first, second, and third and final reading. **Carried.**

11. New Business

11.1. Endorsement of Mayor Joanne Vanderheyden (OSUM)

Moved by Deputy Mayor Richards and Councillor Pelkman

THAT: Council endorse the nomination of Mayor Joanne Vanderheyden to represent the Municipality at the Ontario Small Urban Municipalities. **Carried.**

12. County Council Report

Deputy Mayor Richards reported that County Council met on December 18, where members reviewed the ambulance service and had a discussion regarding land ambulance dispatch. Deputy Mayor Richards has been appointed to the Middlesex County Library board, and Mayor Vanderheyden has been appointed to the Finance Committee.

13. Enquiries or Comments by Members

Councillor Pelkman noted that Highway 402 between the Thames River and Strathroy is in poor condition and requires work to repair potholes.

Councillor Hipple thanked the Director of Fire Services/Fire Chief for providing an orientation to the department over the last few weeks.

Councillor Flegel is looking forward to the budget process.

Councillor Brennan noted that there is no reflectivity on the Strathroy-Caradoc sign along Highway 402. The Chief Administrative Officer will follow up with the MTO.

Mayor Vanderheyden congratulated Kristin Bujnowski of Mount Brydges for capturing second place in the World Cup bobsleigh competition.

14. Schedule of Meetings

- Finance Committee Meeting – Monday, January 14, 2019 @ 5:30 p.m.
- Regular Council Meeting – Monday, January 21, 2019 @ 6:00 p.m.
- Finance Committee Meeting – **Wednesday**, January 23, 2019 @ 5:30 p.m.
- Regular Council Meeting – Monday, February 4, 2019 @ 6:00 p.m.
- Regular Council Meeting – **Tuesday**, February 19, 2019 @ 6:00 p.m.
- Regular Council Meeting – Monday, March 4, 2019 @ 6:00 p.m.

15. Adjournment

Moved by Councillors Pelkman and Brennan

THAT: the meeting adjourn at 7:20 p.m. **Carried.**

Mayor

Clerk