

**TRI-TOWNSHIP ARENA
THURSDAY JANUARY 10, 2019
MINUTES**

PRESENT:

Strathroy-Caradoc: Larry Cowan
Joel Van Bynen
John Brunet
Rob Lilbourne

Chippewas of the Thames First Nation: Warren Huff
Darlene Whitecalf

Manager/Coordinator: Steve Dausett

Absent (with notice): Neil Flegel

Guest:

AGENDA

- The agenda was reviewed by the Board,

Moved by: J Van Bynen

Seconded by: L Cowan

That the Board approve the agenda as presented.

Carried:

DECLARATION OF PECUNIARY INTEREST: None

MINUTES

- The Board reviewed the minutes of the December 20, 2018 meeting.

Moved by: L Cowan

Seconded by: J Brunet

That the Board accept the December 20, 2018 minutes as printed and circulated.

Carried:

BUSINESS ARISING: None

FINANCIAL REPORTS:

- The Board reviewed the financial reports:
 - Accounts Receivable – December 2018
 - Profit & Loss – December 2018
 - Budget vs Actual – to December 31, 2018
 - Bank Reconciliation- Operation and Savings – December 2018
 - Bank Balances at January 9, 2019

Moved by: J Van Bynen

Seconded by: D Whitecalf

That the Board approve the Financial Reports as presented.

Carried:

TRI-TOWNSHIP ARENA THURSDAY JANUARY 10, 2019 MINUTES

ACCOUNTS

- The Board reviewed the accounts payable from December 20, 2018 through to January 9, 2019 in the amount of \$23,092.79.

Moved by: J Van Bynen

Seconded by: W Huff

That the Board approve the accounts as presented in the amount of \$33,403.39.

Carried:

CORRESPONDENCE:

- Received confirmation from the Municipality of Strathroy-Caradoc that J. Brunet, J. Van Bynen, Councillor L Cowan, Councillor N Flegel and Rob Lilbourne as an alternate have been appointed to the Tri-Township Arena Board.

Manager/Coordinator Report:

- **Ice Usage:** The ice usage for December 2018 versus November 2017 was presented.

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adults</u>	<u>Public Skating</u>	<u>Total</u>
December 2018	71	198.5	41.5	12	323
December 2017	54	198	31.5	12	294.5

- All prime time hours were rented out in December.
- The manager also supplied an ice comparison usage for the last 7 calendar years.
- **Holiday Sponsored Free Skates:**
 - Thursday Dec. 27, 3-4:20pm Tim Hortons (80-100 skaters)
 - Monday Dec. 31, 1:30-3pm Royal Canadian Legion Caradoc Branch 251 (130-150 skaters)
 - Wednesday Jan 02, 1-2:20pm Tim Hortons (80-100 skaters)
 - Friday Jan. 04, 1-2:20pm Tim Hortons (80-100) skaters

• **Operations:**

In the evening on Saturday December 29th, the torsion spring on the ice re-surfacer door that exits on to the ice surface broke. Stewarts Overhead Door was called in they removed the panels of the door so we could continue to flood. This resulted in no door for the Zamboni room until springs could be order & installed this was completed on Jan. 3rd.

On Sunday morning December 30th the Zamboni would not start Hardy Service was called and they found that the diaphragm for the propane fuel system was stuck closed.

Cimco Refrigeration completed a mid-season inspection of the ice plant on Jan.3/19. This included oil changes on the compressors, greasing all motors and bearings, testing & tagging all plant safeties and a brine sample was taken to be analysed. Also they change out the southwest condenser fan motor with our backup motor due to noisy bearings.

All advertising was invoiced out for the 2019 calendar year.

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Moved by: L Cowan
Seconded by: J Van Bynen
That the Board accepts the Arena Manager's January 2019 report.

Carried:

NEW BUSINESS:

- Appointment of Officers for 2019

Moved by: D Whitecalf
Seconded by: R Lilbourne
That the Board appoint W Huff as chairperson.

Carried:

Moved by: J Brunet
Seconded by: L Cowan
That the Board appoint J Van Bynen as vice chair.

Carried:

Moved by: D Whitecalf
Seconded by: J Van Bynen
That the Board appoint S Dausett as recording secretary

Carried:

ADJOURNMENT

Moved by: J Van Bynen
Seconded by: J Brunet
That the Board adjourn to meet again Thursday, February 14, 2019 at 6:00 p.m.

Carried:

Chair

Recording Secretary