

February 22, 2019

Municipality of Strathroy-Caradoc  
52 Frank Street  
Strathroy Ontario N7G 2R4

Attention: Greg McClinchey, Chief Administrative Officer

Re: 2019 Approved Budget

The LTVCA Board adopted the 2019 Budget (attached) at its Annual General Meeting on February 21, 2019. While there were a number of minor changes within specific program categories, the total budget and the municipal levy as circulated to all municipalities last October was not changed

The 2019 Approved Budget of \$3,205,524 represents an increase of \$26,087 or 0.82% in overall spending in comparison to the 2018 budget of \$3,179,437. The corresponding increase in the municipal levy is \$28,113 or 1.75%. As in previous years, annual adjustments to each municipalities' assessment within the watershed vary, ranging from 1.19% for the Municipality of Chatham-Kent to 3.80% for Southwold, as shown on the attached table.

For your convenience, your general and special benefiting levy for 2019, with the 2018 comparison, is as follows:

	2018 Budget	2019 Budget
General Levy	\$82,140	\$84,874

An invoice based on this amount is attached. Please direct any questions to me by telephone at 519-354-7310 ext.224 or email [mark.peacock@ltvca.ca](mailto:mark.peacock@ltvca.ca).

Yours truly,



Mark Peacock  
Chief Administrative Officer/Secretary-Treasurer

Attachment

**LOWER THAMES VALLEY CONSERVATION AUTHORITY  
2019 FINAL BUDGET**

F U N D I N G   S O U R C E S

PG. NO.	2018 BUDGET	2019 BUDGET	2019 GRANTS	MATCHING GENERAL LEVY	DIRECT SPECIAL BENEFIT LEVY	NON MATCHING GENERAL LEVY	GENERAL REVENUES	FOUNDATION GRANTS & REVENUES	RESERVES
<b>WATER MANAGEMENT</b>									
2	190,674	212,523	43,762	43,762	125,000				
2	0	12	6	6					
2	156,753	163,052	81,526	81,526					
3	72,120	76,589	38,295	38,295					
3	225,526	238,226	14,219	14,219		109,188	100,600		
3	102,760	137,434	99,500			37,934			
3	24,664	26,911	30,000			-3,089			
3	1,204	0			0				
	<b>773,702</b>	<b>854,747</b>	<b>307,307</b>	<b>177,807</b>	<b>125,000</b>	<b>144,033</b>	<b>100,600</b>	<b>0</b>	<b>0</b>
<b>CONSERVATION &amp; RECREATION PROPERTIES</b>									
3	<b>638,084</b>	<b>743,386</b>				<b>523,496</b>	<b>219,890</b>		
<b>COMMUNITY RELATIONS AND EDUCATION</b>									
4	172,730	176,941	7,150			169,791			
4	114,257	100,138	0			85,938	14,200		
4	229,094	206,991	22,992			120,899	63,100		
	<b>516,081</b>	<b>484,070</b>	<b>30,142</b>	<b>0</b>	<b>0</b>	<b>376,628</b>	<b>77,300</b>	<b>0</b>	<b>0</b>
<b>CONSERVATION SERVICES/STEWARDSHIP</b>									
5	161,243	102,966				38,266	64,700		
5	673,158	629,289	275,000		80,000	109,289	165,000		
5	323,678	334,748	282,500			52,248			
5	93,490	56,318	21,554			34,764			
	<b>1,251,569</b>	<b>1,123,321</b>	<b>579,054</b>	<b>0</b>	<b>80,000</b>	<b>234,567</b>	<b>229,700</b>	<b>0</b>	<b>0</b>
<b>CAPITAL/MISCELLANEOUS</b>									
5	0	0							
5	0								
5	0	0	22,750			-22,750			
	<b>0</b>	<b>0</b>	<b>22,750</b>	<b>0</b>	<b>0</b>	<b>-22,750</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>3,179,437</b>	<b>3,205,524</b>	<b>939,253</b>	<b>177,807</b>	<b>205,000</b>	<b>1,255,974</b>	<b>627,490</b>	<b>-</b>	<b>-</b>

**LOWER THAMES VALLEY CONSERVATION AUTHORITY  
2019 FINAL BUDGET**

F U N D I N G   S O U R C E S

	2018 BUDGET	2019 BUDGET	2019 GRANTS	MATCHING GENERAL LEVY	DIRECT SPECIAL BENEFIT LEVY	NON MATCHING GENERAL LEVY	GENERAL REVENUES	FOUNDATION GRANTS & REVENUES	RESERVES
<b><u>WATER MANAGEMENT</u></b>									
<b><u>FLOOD CONTROL STRUCTURES</u></b>									
WAGES AND BENEFITS	122,860	112,577							
ADMINISTRATION OVERHEAD	23,814	27,046							
OPERATIONS	19,000	18,475							
ROUTINE MAINTENANCE	20,000	54,050							
PREVENTATIVE MAINTENANCE	5,000	375							
TOTAL FLOOD CONTROL STRUCTURES	190,674	212,523	43,762	43,762	125,000				
					(CHATHAM-KENT)				
<b><u>EROSION CONTROL STRUCTURES</u></b>									
WAGES AND BENEFITS	0	0							
ADMINISTRATION OVERHEAD	0	2							
OPERATIONS	0	10							
TOTAL EROSION CONTROL STRUCTURES	0	12	6	6					
<b><u>FLOOD FORECASTING AND WARNING</u></b>									
WAGES AND BENEFITS	104,175	121,202							
ADMINISTRATION OVERHEAD	19,578	20,750							
DATA COLLECTIONS	10,000	12,300							
FLOOD FORECASTING	4,000	2,250							
COMMUNICATIONS	4,000	3,700							
OPERATIONS CENTRE (RENT)	5,000	1,750							
FLOOD RESPONSE AND MONITORING	10,000	1,100							
TOTAL FLOOD FORECASTING & WARNING	156,753	163,052	81,526	81,526					

**LOWER THAMES VALLEY CONSERVATION AUTHORITY  
2019 FINAL BUDGET**

F U N D I N G   S O U R C E S

	2018 BUDGET	2019 BUDGET	2019 GRANTS	MATCHING GENERAL LEVY	DIRECT SPECIAL BENEFIT LEVY	NON MATCHING GENERAL LEVY	GENERAL REVENUES	FOUNDATION GRANTS & REVENUES	RESERVES
<u>TECHNICAL STUDIES</u>									
WAGES AND BENEFITS	58,113	63,662							
ADMINISTRATION OVERHEAD	9,007	9,747							
AERIAL PHOTOGRAPHY & MAPPING OPERATING-MATERIALS, SUPPLIES, AND EXPENSES	5000	3,180							
TOTAL TECHNICAL STUDIES	72,120	76,589	38,295	38,295					
<u>REGULATIONS AND PLAN REVIEW</u>									
WAGES AND BENEFITS	182,359	188,449							
ADMINISTRATION OVERHEAD	28,167	30,317							
OPERATING-MATERIALS, SUPPLIES, AND EXPENSES	15,000	19,460							
TOTAL REGS. & PLAN REVIEW	225,526	238,226	14,219	14,219		109,188	100,600		
<u>WATERSHED MONITORING</u>									
WAGES AND BENEFITS	49,926	69,459							
ADMINISTRATION OVERHEAD	12,834	17,490							
OPERATING-MATERIALS, SUPPLIES, AND EXPENSES	40,000	50,485							
TOTAL REGS. & PLAN REVIEW	102,760	137,434	99,500			37,934			
<u>SOURCE PROTECTION</u>									
	24,664	26,911	30,000			-3,089			
<u>THAMES MOUTH DEBRIS REMOVAL</u>									
	1,204	0							
<u>CONSERVATION &amp; RECREATION PROPERTIES</u>									
WAGES AND BENEFITS	358,391	363,647							
ADMINISTRATION OVERHEAD	79,693	94,604							
OPERATING- MATERIALS & SUPPLIES, STORAGE, RENTALS, INSURANCE, ETC.	200,000	285,135							
TOTAL CONS. & RECREATION PROPERTIES	638,084	743,386				523,496	219,890		

**LOWER THAMES VALLEY CONSERVATION AUTHORITY  
2019 FINAL BUDGET**

F U N D I N G   S O U R C E S

	2018 BUDGET	2019 BUDGET	2019 GRANTS	MATCHING GENERAL LEVY	DIRECT SPECIAL BENEFIT LEVY	NON MATCHING GENERAL LEVY	GENERAL REVENUES	FOUNDATION GRANTS & REVENUES	RESERVES
<b><u>COMMUNITY RELATIONS AND EDUCATION</u></b>									
<u>COMMUNITY RELATIONS</u>									
WAGES AND BENEFITS	128,157	135,248							
ADMINISTRATION OVERHEAD	21,573	22,518							
OPERATING- MATERIALS & SUPPLIES, SERVICES, RENTALS, INSURANCE, ETC.	23,000	19,175							
<b>TOTAL COMMUNITY RELATIONS</b>	<b>172,730</b>	<b>176,941</b>	<b>7,150</b>			<b>169,791</b>			
<u>CONSERVATION EDUCATION</u>									
WAGES AND BENEFITS	88,987	82,214							
ADMINISTRATION OVERHEAD	14,270	12,744							
OPERATING- MATERIALS & SUPPLIES, SERVICES, RENTALS, INSURANCE, ETC.	11,000	5,180							
<b>TOTAL CONSERVATION EDUCATION</b>	<b>114,257</b>	<b>100,138</b>				<b>85,938</b>	<b>14,200</b>		
<u>SKA-NAH-DOHT VILLAGE</u>									
WAGES AND BENEFITS	180,481	156,224							
ADMINISTRATION OVERHEAD	28,613	26,342							
OPERATING- MATERIALS & SUPPLIES, SERVICES, RENTALS, INSURANCE, ETC.	20,000	24,425							
<b>TOTAL IROQUOIAN VILLAGE</b>	<b>229,094</b>	<b>206,991</b>	<b>22,992</b>			<b>120,899</b>	<b>63,100</b>		

**LOWER THAMES VALLEY CONSERVATION AUTHORITY  
2019 FINAL BUDGET**

F U N D I N G   S O U R C E S

	2018 BUDGET	2019 BUDGET	2019 GRANTS	MATCHING GENERAL LEVY	DIRECT SPECIAL BENEFIT LEVY	NON MATCHING GENERAL LEVY	GENERAL REVENUES	FOUNDATION GRANTS & REVENUES	RESERVES
<b><u>CONSERVATION SERVICES</u></b>									
<b><u>FORESTRY</u></b>									
WAGES AND BENEFITS	41,105	74,012							
ADMINISTRATION OVERHEAD	20,138	13,104							
OPERATING- MATERIALS & SUPPLIES, STORAGE, RENTALS, INSURANCE, ETC.	100,000	15,850							
<b>TOTAL FORESTRY</b>	<b>161,243</b>	<b>102,966</b>				<b>38,266</b>	<b>64,700</b>		
<b><u>CHATHAM-KENT GREENING PROJECT</u></b>									
WAGES AND BENEFITS	189,084	142,605							
ADMINISTRATION OVERHEAD	84,074	80,084							
OPERATING- MATERIALS & SUPPLIES, STORAGE, RENTALS, INSURANCE, ETC.	400,000	406,600							
<b>TOTAL CHATHAM-KENT GREENING</b>	<b>673,158</b>	<b>629,289</b>	<b>275,000</b>		<b>80,000</b>	<b>109,289</b>	<b>165,000</b>		
<b><u>PHOSPHORUS</u></b>									
WAGES AND BENEFITS	148,252	135,308							
ADMINISTRATION OVERHEAD	40,426	42,600							
OPERATING- MATERIALS & SUPPLIES, STORAGE, RENTALS, INSURANCE, ETC.	135,000	156,840							
<b>TOTAL PHOSPHORUS</b>	<b>323,678</b>	<b>334,748</b>	<b>282,500</b>			<b>52,248</b>			
<b><u>SPECIES AT RISK</u></b>									
WAGES AND BENEFITS	71,814	45,412							
ADMINISTRATION OVERHEAD	11,676	7,167							
OPERATING- MATERIALS & SUPPLIES, STORAGE, RENTALS, INSURANCE, ETC.	10,000	3,739							
<b>TOTAL CONS. SERVICES</b>	<b>93,490</b>	<b>56,318</b>	<b>21,554</b>			<b>34,764</b>			
<b><u>CAPITAL/MISCELLANEOUS</u></b>									
UNION GAS CENTENNIAL PROJECT									
ADMINISTRATION BUILDING REPAIRS/UPGRADES	0	0							
EMPLOYMENT PROGRAMS (FED/PROV)			22,750			-22,750			

LOWER THAMES VALLEY CONSERVATION AUTHORITY

Levy for 2019 using Modified CVA

	Current Value Assessment (Modified CVA)	% of Levy	C-K Flood Control, Greening Levy 2019	Non-Matching Levy 2019	Matching Levy 2019	Total General Levy 2019	Total Municipal Levy 2019	Total Municipal Levy 2018	\$ Change from 2018 Levy	% Change from 2018
Dutton-Dunwich M	474,017,766	3.5910%	0	45,102	6,385	51,487	51,487	49,974	1,513	3.03%
Southwold Tp	142,143,561	1.0768%	0	13,525	1,915	15,439	15,439	14,874	566	3.80%
West Elgin M	583,405,365	4.4197%	0	55,510	7,858	63,368	63,368	61,423	1,945	3.17%
Lakeshore T	1,209,841,660	9.1653%	0	115,114	16,297	131,410	131,410	127,445	3,965	3.11%
Leamington M	300,745,158	2.2783%	0	28,615	4,051	32,666	32,666	32,262	404	1.25%
Chatham-Kent M	7,570,948,589	57.3546%	205,000	720,358	101,981	822,339	1,027,339	1,015,269	12,070	1.19%
London C	1,533,801,863	11.6195%	0	145,938	20,660	166,598	166,598	163,507	3,091	1.89%
Middlesex Centre M	211,666,629	1.6035%	0	20,139	2,851	22,991	22,991	22,448	542	2.42%
Southwest Middlesex M	392,284,599	2.9718%	0	37,325	5,284	42,609	42,609	41,326	1,283	3.10%
Strathroy - Caradoc Tp	781,397,829	5.9196%	0	74,348	10,525	84,874	84,874	82,140	2,734	3.33%
<b>TOTAL</b>	<b>13,200,253,020</b>	<b>100%</b>	<b>\$205,000</b>	<b>\$1,255,974</b>	<b>\$177,807</b>	<b>\$1,433,781</b>	<b>\$1,638,781</b>	<b>\$1,610,668</b>	<b>\$28,113</b>	<b>1.75%</b>



**Lower Thames Valley Conservation Authority**

100 Thames Street  
 Chatham ON N7L 2Y8  
 Phone: (519) 354-7310 Ext. Fax: (519) 352-3435  
 admin@ltvca.ca

**INVOICE**

DATE February 25, 2019  
 NUMBER 0000006988  
 CUSTOMER NO.  
 ARSTRATHROY-CARADOC

**BILL TO:**

Corporation of the Township of Strathroy-Caradoc  
 52 Frank Street  
 Strathroy ON N7G 2R4

**SHIP TO:**

Corporation of the Township of Strathroy-Caradoc  
 52 Frank Street  
 Strathroy ON N7G 2R4

P.O. NUMBER	SALESPERSON	ORDER DATE	REQ. DATE	ORDER NUMBER		
		25-Feb-19		5000003197		
F.O.B.	SHIP VIA		TERMS			
Your dock	Best way					
PART NUMBER	UOM	QUANTITY			UNIT	EXTENDED
DESCRIPTION		REQ.	SHIPPED	B.O.	PRICE	PRICE
PROJECT: MUNICIPAL LEVY FOR 2019 LEVY 5.9196% of Admin and Mtce. Cost-General Levy	EA	1	1		84,874.00000	84,874.00
					<b>NET AMOUNT</b>	84,874.00
					<b>FREIGHT</b>	
					<b>G.S.T.</b>	
					<b>P.S.T.</b>	
					<b>TOTAL DUE</b>	<b>\$84,874.00</b>

Business Number 10764 6580



## Board of Directors Meeting

### MINUTES

The Annual Meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at Willson Hall at the University of Guelph Ridgetown Campus at 2:30 P.M. on Thursday, February 21, 2019. The following directors were in attendance: L. McKinlay, T. Thompson, M. Hentz, P. Tiessen, J. Frawley, C. Cowell, S. Emons and R. Leatham. A. Finn, J. Wright, K. Ainslie and J. Brennen sent their regrets.

1. First Nations Acknowledgement

M. Peacock read the First Nations Acknowledgement to the Board of Directors and guests.

2. Call to Order

3. Adoption of Agenda

1. P. Tiessen – T. Thompson

Moved that the agenda be adopted as presented.

CARRIED

4. Disclosures of Conflicts of Interest

None Declared.

5. Chair's Remarks

The Chair, Linda McKinlay welcomed the new members, staff and guests to the Conservation Authority's 2019 Annual General Meeting.

The Chair welcomed the new Board of Director members present and noted members not able to attend.

**In attendance:**

Mike Hentz, Municipality of Dutton Dunwich

Paul Tiessen, Municipality of Leamington

Jeannie Frawley, Municipality of Middlesex Centre

Christa Cowell, Municipality of Southwest Middlesex

Sarah Emons, Township of Southwold

Richard Leatham, Municipality of West Elgin

**Regrets sent:**

Amy Finn, Municipality of Chatham-Kent

John Wright, Municipality of Chatham-Kent

Kimble Ainslie, City of London

John Brennan, Municipality of Strathroy-Caradoc

**Returning members:**

Trevor Thompson

Linda McKinlay

**6. Introduction of Guests**

Chair, Linda McKinlay, introduced the guests present at the meeting.

- Dan McKillop, past LTVCA Board of Director member
- Gayle Bogart, past LTVCA Board of Director member
- Allan Bogart, guest
- Hilda MacDonald, Mayor, Municipality of Leamington and past LTVCA Board of Director member
- Stan Caveney, past LTVCA Board of Director member
- Ron Doane, past LTVCA Board of Director member
- John Kavelaars, past LTVCA Board of Director member
- Mrs. Kavelaars, guest
- Bill Bruinink, Ska-Nah-Doht Village Advisory Committee
- Darcy Fallon, Ska-Nah-Doht Village Advisory Committee
- Darrin Canniff, Mayor, Municipality of Chatham-Kent
- Grant Jones, Mayor, Township of Southwold, and KCCA Board Member
- Emma Young, Senior Environmental Officer, Chippewas of the Thames First Nations
- Theodore Albert, Chippewas of the Thames First Nations
- Raechelle Chatterton, Greening Award recipient
- Rick Taves, Wheatley Two Creeks Association, award recipient
- John Cofell, award recipient
- Jennifer Cofell, award recipient
- John Lawrence, award recipient
- Glenn Stotts on behalf of Ron Watts, award recipient
- Kelly Riley, Chippewas of the Thames First Nations, Guest Speaker
- Don Hector, Chatham-Kent Children's Water Festival Coordinator
- Sheila Simpson, Sheila Simpson & Associates
- Jenn Richards, MNRF
- Dorianne Cushman, MNRF
- Mark McKinlay, guest

**7. Business for Approval**

7.1) 2018 Annual Report, present by Ms. Bonnie Carey

2. C. Cowell – S. Emons

Moved that the LTVCA's 2018 Annual Report be approved as presented.

CARRIED

7.2) 2018 Audited Financial Statements, presented by Ms. Laura Poland

Ms. Laura Poland, representative of Baker Tilly CK, presented the 2018 Audited Financial Statements to the Board of Directors.

3. M. Hentz – S. Emons

Moved that the LTVCA's 2018 Audited Financial Statements be approved as presented.

CARRIED

### 7.3) Election of Officers

#### 4. C. Cowell – P. Tiessen

Moved that Mark Peacock chair the LTVCA's 2019 elections.

CARRIED

Mr. Mark Peacock assumed the chair for the elections and declared all elected offices, positions and appointments vacant and outlined the voting procedures to the Board of Directors.

#### a) Chair

Mr. Peacock called for nominations for Chair of the LTVCA for 2019.

P. Tiessen nominated L. McKinlay

Mr. Peacock called twice more for nominations. There being no further nominations,

#### 5. M. Hentz – S. Emons

Moved that nominations be closed.

CARRIED

**L. McKinlay was declared to be elected as Chair.**

#### b) Vice-Chair

Mr. Peacock called for nominations for Vice-Chair of the LTVCA for 2019.

L. McKinlay nominated T. Thompson

Mr. Peacock called twice more for nominations. There being no further nominations,

#### 6. C. Cowell – R. Leatham

Moved that nominations be closed.

CARRIED

**T. Thompson was declared to be elected as Vice-Chair.**

Mr. Peacock congratulated those elected and turned the chair over to L. McKinlay, the Chair for 2019, to continue with the rest of the elections and meeting.

#### c) Personnel & Finance/Executive Committee (3 members to be elected)

Chair, L. McKinlay called for nominations to the Personnel & Finance/Executive Committee for 2019.

J. Frawley nominated C. Cowell

L. McKinlay nominated P. Tiessen

L. McKinlay nominated R. Leatham

Chair, L. McKinlay called twice more for nominations. There being no further nominations,

7. P. Tiessen – S. Emons

Moved that nominations be closed.

CARRIED

C. Cowell, P. Tiessen & R. Leatham were declared members of the Personnel & Finance/Executive Committee.

d) Ska-Nah-Doht Village Advisory Committee (3 members to be elected)

Chair, L. McKinlay called for nominations to the Ska-Nah-Doht Village Advisory Committee for 2019.

C. Cowell nominated J. Frawley

R. Leatham nominated M. Hentz

L. McKinlay nominated S. Emons

Chair, L. McKinlay called twice more for nominations. There being no further nominations,

8. C. Cowell – R. Leatham

Moved that nominations be closed.

CARRIED

J. Frawley, M. Hentz & S. Emons were declared members of the Ska-Nah-Doht Village Advisory Committee.

e) Ice Management Committee (2 members to be appointed from the Municipality of Chatham-Kent, plus the member from the Town of Lakeshore). Chair and Vice-Chair are ex-officio.

As only one member from the Municipality of Chatham-Kent was present at the time of the appointments, it was decided to delay the appointment of members to the Ice Committee until the next full Board of Directors meeting.

7.4) 2019 Budget and Levy

M. Peacock presented the 2019 Budget and Levy.

9. C. Cowell – S. Emons

That the non-matching levy of \$1,255,974 be approved and apportioned in accordance with the levy apportionment table. (weighted vote)

A recorded vote followed with all members voting in favour of the motion.

CARRIED

10. T. Thompson – P. Tiessen

That the 2019 proposed budget totalling \$3,205,524 be adopted as presented, and that the matching levy of \$177,807 and the Chatham-Kent Greening, Natural Heritage and Flood Control Levy of \$205,000 be approved and apportioned in accordance with the table accompanying the budget.

CARRIED

7.5) Appointment of Auditor

11. R. Leatham – M. Hentz

Moved that the Board of Directors direct staff to undertaking a competitive bidding process to obtain Auditing services for the 2019 fiscal year and provide results of the bids to the Board for its decision at a subsequent board meeting.

CARRIED

7.6) Appointment of Bank

12. S. Emons – P. Tiessen

Moved that the Canadian Imperial Bank of Commerce be appointed as the Lower Thames Valley Conservation Authority's bank until the next Annual Meeting in February 2020.

CARRIED

7.7) Appointment of Solicitor

13. S. Emons – M. Hentz

Moved that the firm of Mr. James D. Wickett be appointed the Lower Thames Valley Conservation Authority's solicitor until the next Annual Meeting in February 2020.

CARRIED

7.8) Authorization to Borrow

14. P. Tiessen – R. Leatham

Moved that the Authority Chair or Vice-Chair and the CAO/Secretary Treasurer be authorized to borrow from the Canadian Imperial Bank of Commerce a sum not to exceed \$300,000 for the Lower Thames Valley Conservation Authority and to be repaid from grants received from the Province of Ontario, Government of Canada, levies assessed the member municipalities and self-generated revenues.

CARRIED

7.9) Appointment to Conservation Ontario

15. C. Cowell – S. Emons

Moved that the Chair be appointed as Voting Representative; and CAO / Secretary-Treasurer as first Alternative to Conservation Ontario council.

CARRIED

7.10) 2019 Board of Directors Meeting Schedule

Thursday, April 18, 2019 – 2:00-4:00 pm, Administration Board Room  
Thursday, June 13, 2019 – 2:00-4:00 pm, Administration Board Room  
Thursday, August 22, 2019 – 2:00-4:00 pm, Administration Board Room  
Thursday, October 17, 2019 – 2:00-4:00 pm, Administration Board Room  
Thursday, December 12, 2019 – 2:00-4:00 pm, Administration Board Room  
Thursday, February 20, 2020 – 2:00-4:00 pm, Willson Hall, University of Guelph Ridgetown Campus

16. C. Cowell – J. Frawley

Moved that the meeting schedule for 2019 and the Annual General Meeting for 2020 be endorsed as amended.

CARRIED

8. Other Business

None declared.

9. Adjournment

17. T. Thompson – S. Emons

Moved that the meeting be adjourned.

CARRIED

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Linda McKinlay  
Chair



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Mark Peacock  
CAO/Secretary-Treasurer

## Board of Directors Meeting

### MINUTES

The meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at the Rudy Brown Building in Room 110 at the University of Guelph Ridgetown Campus at 11:00 A.M. on Thursday, February 21, 2019. The following directors were in attendance: L. McKinlay, T. Thompson, M. Hentz, J. Frawley, C. Cowell and R. Leatham. A. Finn, J. Wright, K. Ainslie and J. Brennen sent their regrets.

1. First Nations Acknowledgement

Mr. Mark Peacock read the First Nations Acknowledgement for those present.

2. Call to Order

3. Adoption of Agenda

1. C. Cowell – T. Thompson

Moved that the agenda be adopted as presented with a noted change for item 9.10) GM's Report to be changed to CAO's Report for the minutes and future agendas.

CARRIED

4. Disclosures of Conflicts of Interest

None Declared.

5. Approval of Previous Meeting Minutes (Previously circulated)

2. J. Frawley – M. Hentz

Moved that the minutes of the meeting of October 18, 2018 be approved as circulated.

CARRIED

6. Business Arising From the Minutes

None declared.

7. Presentations

- 7.1) Strategic Plan Update, present by Mr. Mark Peacock
- 7.2) Seasonal Ice Management Update, presented by Mr. Jason Wintermute
- 7.3) 6<sup>th</sup> Street Dam Repairs, presented by Mr. Jason Wintermute

3. R. Leatham – C. Cowell

Moved that the presentations on the LTVCA's Strategic Plan Update, the Seasonal Ice Management Update, and the 6<sup>th</sup> Street Dam Repairs be approved as presented.

CARRIED

8. Business for Approval

8.1) Budget vs Revenue and Expenditures for the period ending Nov 30<sup>th</sup>, 2018

4. C. Cowell – M. Hentz

Moved that the Budget vs Revenue and Expenditures for the period ending Nov 30<sup>th</sup>, 2018 be approved as presented.

CARRIED

8.2) A proposed or pending acquisition or disposal of land by the Authority, In Camera Session

Due to time constraints, the matters relating to the in Camera Session will be presented at the next full Board of Directors meeting.

9. Business for Information

- 9.1) Water Management
- 9.2) Regulations and Planning
- 9.3) Conservation Areas
- 9.4) Conservation Services
- 9.5) Community Relations
- 9.6) Conservation Authority Education
- 9.7) Ska-Nah-Doht Advisory Committee Minutes
- 9.8) Joint Health & Safety Committee Meeting Minutes
- 9.9) Wheatley Two Creeks Association minutes
- 9.10) CAO's Report

5. M. Hentz – T. Thompson

Moved that report 9.1) through to 9.10) be received for information.

CARRIED

10. Correspondence

- 10.1) Johnson, Feduk, King Chartered Professional Accountants correspondence to the LTVCA
- 10.2) New Provincial Environment Plan Commits to Working with Conservation Authorities: A Made-in-Ontario Environment Plan
- 10.3) Preserving and Protecting our Environment for Future Generations: A Made-in-Ontario Environment Plan
- 10.4) CO Comments on the "Consultation: Increasing Housing Supply in Ontario"
- 10.5) Chatham This Week: New home builds pushing into historic floodplain
- 10.6) Chatham This Week: Chatham-Kent must take lead on building soil health
- 10.7) Chatham Daily News: Lake Erie shoreline erosion under investigation
- 10.8) Chatham Daily News: Climate change impact part of Lake Erie shoreline study

6. C. Cowell – J. Frawley

Moved that correspondence items 10.1) through to 10.8) be received for information.

CARRIED

11. Events Calendar



12. Other Business  
None declared.

13. Adjournment

7. M. Hentz – R. Leatham

Moved that the meeting be adjourned.

CARRIED

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Linda McKinlay  
Chair



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Mark Peacock  
General Manager/Secretary-Treasurer