

**Municipality of Strathroy-Caradoc  
Minutes of Council Meeting  
Tuesday, February 19, 2019**

**Regular Council Session  
6:00 p.m.  
In the Council Chamber**

**52 Frank Street, Strathroy**

**MINUTES**

**1. Roll Call**

Present:

Mayor Joanne Vanderheyden  
Deputy Mayor Brad Richards  
Councillor John Brennan  
Councillor Neil Flegel  
Councillor Sandi Hipple  
Councillor Frank Kennes  
Councillor Steve Pelkman

Absent With Notice:

Councillor Marie Baker  
Councillor Larry Cowan

Also Present:

Greg McClinchey, Chief Administrative Officer  
Fred Tranquilli, Director of Legal & Legislative Services/Clerk  
Brianna Hammer-Keidel, Deputy Clerk/Communications Co-Ordinator (Recorder)  
Joe Pilon, Director of Information Technology  
Doug Payne, Manager of Human Resources  
Rob Lilbourne, Director of Community Services  
George Elliott, Director of Engineering & Public Works  
Matthew Stephenson, Director of Building, Planning & Waste Management  
Ruth Alcainho, Deputy Clerk/Insurance Co-Ordinator  
Grant Deme, myFM  
Marco DeMello, BDM Developments Inc.  
Rick McCracken

**2. Declarations of Pecuniary Interest. None.**

### 3. In Camera Matters

Moved by Councillors Hipple and Kennes

**THAT:** Council move into closed session to discuss a legal matter and a property matter, and a procedural matter to approve Council In Camera meeting minutes, all in accordance with the Ontario Municipal Act and Council's Procedural By-Law. **Carried.**

### 4. Report on In Camera Session

The Mayor reported that Council discussed a legal matter, a property matter, and a procedural matter in the In Camera session.

### 5. Additional Items

Moved by Councillors Hipple and Kennes

**THAT:** the following items be accepted for addition to the meeting agenda:

- Strathroy Middlesex General Hospital Funding Request; and
- Supplemental Report – Renewal of Strathroy-Caradoc Insurance Coverage. **Carried.**

### 6. Approval of Minutes

Moved by Deputy Mayor Richards and Brennan

**THAT:** the following minutes be approved as written:

- Regular Council Meeting Minutes – February 4, 2019. **Carried.**

### 7. Drainage Matters

#### 7.1. Court of Revision – Longwoods Road Municipal Drain

7.1.1. Resolution to open Court of Revision.

Moved by Councillors Pelkman and Kennes

**THAT:** the Court of Revision for the Longwoods Municipal Drain be hereby opened. **Carried.**

7.1.2. Appeals (if any) for Longwoods Road Municipal Drain. None.

Matthew Stephenson, Director of Building, Planning & Waste Management indicated that the Chippewas of the Thames First Nation have been consulted as landowner, and that there were no concerns.

7.1.3. Questions from Council. None.

#### 7.1.4. Decision.

Moved by Deputy Mayor Richards and Councillor Pelkman

**THAT:** Council adopt the Engineer's Report for Longwoods Road Municipal Drain, and give third and final reading to By-law 86-18 for the project. **Carried.**

#### 7.1.5. Resolution to close Court of Revision.

Moved by Councillors Flegel and Kennes

**THAT:** the Court of Revision for the Longwoods Road Drain be hereby closed. **Carried.**

Subject to any appeals, By-law 86-18 is included in the "Consideration of By-laws" section of the meeting for third and final reading.

## 8. Communications

### 8.1. **Strathroy Middlesex General Hospital**

Request for the Municipality of Strathroy-Caradoc to fund 3D laparoscopic and orthopedic surgical equipment in the amount of \$100,000 per year for the balance of the lease; that being for the next three (3) years.

Moved by Councillors Kennes and Pelkman

**THAT:** the Strathroy Middlesex General Hospital Funding Request be received and referred for consideration during the 2019 Budget deliberations. **Carried.**

### 8.2. **Supplementary Report – Renewal of Strathroy-Caradoc Insurance Coverage**

A Renewal Report for the Policy Term March 1, 2019 to March 1, 2020 was provided by Frank Cowan Insurance.

Moved by Councillor Brennan and Deputy Mayor Richards

**THAT:** the insurance report be received and considered with the Insurance Renewal Report under Reports from Departments. **Carried.**

### 8.3. **Greg Orencsak, Deputy Minister of Finance**

Confirmation of payment from the Ontario Cannabis Legalization Implementation Fund.

### 8.4. **Jeff Yurek, Minister of Transportation**

Confirmation of eligibility to receive \$1,450,000 in provincial funding to advance the intercommunity transportation project.

### 8.5. **Steve Clark, Minister of Municipal Affairs and Housing**

Notification of intent to consult with Municipalities regarding long-standing issues surrounding joint and several responsibility.

Moved by Councillors Kennes and Flegel

**THAT:** the communications items be received for information. **Carried.**

**9. Unfinished Business.** None.

**10. Reports from Departments**

**10.1. Building & Planning Services – Councillor John Brennan, Chair**

**10.1.1. BDM Developments Inc. Lions Gate Subdivision Agreement**

Moved by Councillors Kennes and Pelkman

**THAT:** Council approve the Subdivision Agreement for the creation and development of sixty seven (67) residential lots in Mount Brydges. **Carried.**

**10.1.2. Strathroy-Caradoc's Land Sale to Browning**

Moved by Councillors Pelkman and Kennes

**THAT:** Council pass By-law 10-19 authorizing the conveyance of land intended as a road widening, but not dedicated as such on a plan of subdivision. **Carried.**

**10.2. Legal & Legislative Services – Councillor Marie Baker, Chair**

**10.2.1. Insurance Renewal - 2019-20 Policy Term & Supplementary Report - Renewal of Strathroy-Caradoc Insurance Coverage**

Moved by Deputy Mayor Richards and Councillor Kennes

**THAT:** Council authorize staff to take the steps necessary to effect the renewal of the 2019-20 Municipal General Commercial Liability and Property Insurance Coverage including equipment and fleet, with Frank Cowan Company Limited in accordance with the supplementary report. **Carried.**

**10.2.2. Code of Conduct for Members of Council and Local Boards**

Moved by Councillors Hipple and Pelkman

**THAT:** the report be received for information, and further that Council adopt the Code of Conduct as referenced in By-law 09-19. **Carried.**

**10.3. Chief Administrative Officer – Mayor Joanne Vanderheyden, Chair**

**10.3.1. Hiring Report – Parks and Facility Operator**

**Recommendation:** That the Hiring Report for the Parks and Facility operator dated January 28, 2019, be received and accepted for information.

### 10.3.2. Report on EDCO Conference

Moved by Councillors Hipple and Kennes

**THAT:** the EDCO Report be received for information. **Carried.**

## 11. Reports from Boards and Committees

- 11.1. Tri-Township Arena Board Meeting Minutes – January 10, 2019
- 11.2. Committee of Adjustment Meeting Minutes – December 4, 2018
- 11.3. Strathroy-Caradoc Police Services Board Meeting Minutes – December 18, 2018
- 11.4. Strathroy-Caradoc Police Services Activity Report – December 2018
- 11.5. Strathroy-Caradoc Police Services CID Report – December 2018
- 11.6. Strathroy-Caradoc Police Services UCR Violations Report – December 2018

Moved by Councillors Hipple and Pelkman

**THAT:** The reports from boards and committees be received for information. **Carried.**

## 12. Consideration of By-laws

- 12.1. Moved by Councillors Kennes and Flegel

**THAT:** the following by-law receive first, second, and third and final reading:

**By-law 09-19**

A by-law to establish a Code of Conduct for the Council of the Corporation of the Municipality of Strathroy-Caradoc and for Members of Local Boards. **Carried.**

- 12.2. Moved by Councillor Flegel and Deputy Mayor Richards

**THAT:** the following by-law receive first, second, and third and final reading:

**By-law 10-19**

A by-law to authorize the conveyance of property intended to be a road widening, but not so dedicated on a Plan of Subdivision. **Carried.**

- 12.3. Moved by Councillors Pelkman and Brennan

**THAT:** the following by-law receive first, second, and third and final reading:

**By-law 11-19**

A by-law to authorize the execution of a subdivision agreement between the Corporation of the Municipality of Strathroy-Caradoc and BDM Developments (2016) Inc. **Carried.**

- 12.4. Moved by Councillors Kennes and Pelkman

**THAT:** the following by-law receive third and final reading:

**By-law No. 86-18**

A by-law to provide for the construction of the Longwoods Road Drain serving Parts of Lots 3 to 5, Concession Range 1 North and Range 1 South in the Municipality of Strathroy-Caradoc. **Carried.**

## 13. New Business. None.

**14. County Council Report**

Deputy Mayor Richards reported that items discussed included fire dispatch, fire inspection services, participation in SCOR, and Building Officials Services.

**15. Enquiries or Comments by Members**

Councillor Kennes cautioned residents about telephone marketing scams operating with local phone numbers.

Councillor Brennan also cautioned residents about scam e-mails with suspicious attachments or links.

Councillor Pelkman reported on the opening of the new exhibit at Museum Strathroy-Caradoc titled "Serve & Protect: The History of Police Services in Strathroy-Caradoc." The Strathroy-Caradoc Police Service is establishing a database of private video surveillance cameras to assist with criminal investigations.

Councillor Hipple thanked the community for looking out for one another, and thanked the hospital for the phenomenal care it offers.

Mayor Vanderheyden indicated that the AGM of the Lower Thames Conservation Authority is scheduled for February 21. Ontario Good Roads Association gathers soon for its 125<sup>th</sup> anniversary conference; Councillor Kennes is running for a position on the board. The Mayor participated in the United Way event Sleepless in Our City to raise awareness of homelessness in Strathroy-Caradoc. The Chamber of Commerce luncheon event with the local Mayor, MP, and MPP as well as Biz After Biz are coming up. Strathroy-Caradoc team members are currently in Mbizana for a third mission. Heritage Day is coming up in Delaware. Mayor Vanderheyden is attending the OSUM conference in May; councillors are invited to attend.

**16. Schedule of Meetings**

- Finance Committee – Thursday, February 28, 2019 @ 5:00 p.m.
- Regular Council Meeting – Monday, March 4, 2019 @ 6:00 p.m.
- Regular Council Meeting – Monday, March 18, 2019 @ 6:00 p.m.
- Finance Committee – Thursday, March 28, 2019 @ 5:00 p.m.

**17. Adjournment**

Moved by Councillor Hipple and Deputy Mayor Richards  
**THAT:** the meeting adjourn at 7:10 p.m. **Carried.**

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Mayor

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Clerk