

**TRI-TOWNSHIP ARENA  
THURSDAY MARCH 14, 2019  
MINUTES**

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**PRESENT:**

Strathroy-Caradoc: Neil Flegel  
John Brunet  
Rob Lilbourne  
Larry Cowan  
Joel Van Bynen

Chippewa: Warren Huff  
Darlene Whitecalf

Manager/Coordinator: Steve Dausett

Absent (with notice):

Guest:

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**AGENDA**

- The agenda was reviewed by the Board,

**Moved by:** L Cowan

**Seconded by:** J Van Bynen

**That** the Board approve the agenda (with additional item of 2019 budget under new business) as presented.

**Carried:**

**DECLARATION OF PECUNIARY INTEREST: None**

**MINUTES**

- The Board reviewed the minutes of the February 14, 2019 meeting.

**Moved by:** J Brunet

**Seconded by:** N Flegel

**That** the Board accept the February 14, 2019 minutes as printed and circulated.

**Carried:**

**BUSINESS ARISING: None**

**FINANCIAL REPORTS:**

- The Board reviewed the financial reports:
  - Accounts Receivable – February 2019
  - Profit & Loss – February 2019
  - Budget vs Actual – to December 31, 2018 (unaudited)
  - Bank Reconciliation- Operation and Savings – February 2019
  - Bank Balances at March 13, 2019

**Moved by:** J Van Bynen

**Seconded by:** J Brunet

**That** the Board approve the Financial Reports as presented.

**Carried:**

# TRI-TOWNSHIP ARENA THURSDAY MARCH 14, 2019 MINUTES

**ACCOUNTS**

- The Board reviewed the accounts payable from February 13, 2019 through to March 13, 2019 in the amount of \$41,831.43.

**Moved by:** J Van Bynen

**Seconded by:** N Flegel

**That** the Board approve the accounts as presented in the amount of \$41,831.43.

**Carried:**

**CORRESPONDENCE: None**

**Manager/Coordinator Report:**

- Ice Usage:** The ice usage for February 2019 versus February 2018 was presented.

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adults</u>	<u>Public Skating</u>	<u>Total</u>
February 2019	59	177.5	34.5	12	283
February 2018	65.5	179	40.5	10.5	295.5

- The difference in hours was due to weather related cancellations
- Operations:**
- London Fire Equipment completed the semi-annual maintenance on the concession range hood, annual maintenance of fire extinguishers & annual inspection & testing of the fire alarm system. There were no major deficiencies noted.
- There were hydro issues in the village on Sunday March 3<sup>rd</sup> this caused a loss of a phase to the facility from 8:15am-11:45am. Although there was no loss of rentals, there were issues with the ice plant. The brine pump starter had failed & upon further inspection it was found the contacts were welded. The plant was shut down around 9pm and repaired the following morning.
- Last rentals will be on April 7<sup>th</sup>, then the ice removal process will begin.
- The Girls Ball Hockey League had a team fold and so they are requesting only three hours of pad rental per week unless they can add another team.
- The Rockin Wheel music festival will be held in the facility on June 22, 2019.

**Moved by:** D Whitecalf

**Seconded by:** L Cowan

**That** the Board accepts the Arena Manager’s March 2019 report.

**Carried:**

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**NEW BUSINESS:**

- **Moved by:** J Van Bynen  
**Seconded by:** L Cowan  
**That** the Board move into closed session to allow the board to discuss a property matter.

**Carried:**

- **Moved by:** J Van Bynen  
**Seconded by:** J Brunet  
**That** the Board move back into open session.

**Carried:**

- 2019 Budget: a proposed 2019 operating budget was prepared for approval at the April meeting.

**ADJOURNMENT**

- Moved by:** J Van Bynen  
**Seconded by:** J Brunet  
**That** the Board adjourn to meet again Thursday, April 11, 2019 at 6:00 p.m.

**Carried:**

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Chair

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Recording Secretary