

COUNCIL REPORT

Meeting Date: May 21, 2019
Department: Financial Services
Prepared By: Bill Dakin, Director of Finance-Treasurer and Kerry Maloney, Financial Analyst
Submitted By: Bill Dakin, Director of Finance-Treasurer
Approved by: Greg McClinchey, Chief Administrative Officer
SUBJECT: **Budget Update to April 30, 2019**

RECOMMENDATION:

THAT: the Budget Update to April 30, 2019 be received and filed.

BACKGROUND

The attached spreadsheet is the budget update to April 30, 2019 for the operating budget. Overall, the Municipality's total operating surplus to date is \$850,000. A total of \$8.74M (28%) is spent of the operating expenditure budget (\$31.1M).

Significant variances are as follows:

Note #	Department	Comments
1	Council	Budgeted transfers to reserves not allocated to date. Community Partnership Funds not paid until May.
2	Administration Departments.	Legislative Services, HR, Treasury and IT. Allocation from water/wastewater for administration costs not allocated creating a combined deficit.
3	Property Management	Annual rental income for 351 Frances Street billed out creating a surplus to date.
4	Municipal Debt	Reserve funding for MB sewer debt payments to date not yet transferred.
5	Taxation & Grants	Unbudgeted grants for modernization and for cannabis legalization implementation totaling \$635,000 have been received creating the surplus.
6	Fire	Deficit to date is due to pro-rating budgeted volunteer firefighter remuneration to April 30 th .
7	Police	Payroll costs less than budgeted to date and grant revenues not yet received for a surplus to date.
8	Bylaw Enforcement	POA grant funding not received for a deficit to date.
9	Solid Waste	Wheelie bin revenue is levied for half of the year creating a surplus to date.

10	Public Works	Annualized transfer to fleet reserve and minimal costs for road maintenance incurred create most of the deficit to date.
11	Water	Water rates revenue low but offset by lower operating costs and allocation to reserve delayed until year end.
12	Aquatics	Utility costs for pool only incurred to date.
13	Arenas	Good winter facilities rentals creating a surplus to date.
14	Parks	Parks maintenance costs low due to time of year.

Actual costs will be more in line with the budget as the year progresses with expenditures to be incurred and revenues to be received as anticipated. Without the water and sewer revenues and the unbudgeted grant funding received for modernization and for cannabis legalization implementation the operating budget surplus is \$78,000.

Regarding capital spending, only \$441,000 (2.9%) of the capital expenditure budget of \$15.3M has been spent due to the budget approval timeline and the time of year for construction projects to start. The majority of costs incurred to date are in the wastewater department for the Albert Street Pump Replacements and the Millpond Crescent Pumping Station Project. A detailed breakdown of costs is not provided due to the minimal amount. There are many projects planned for I.T., water, wastewater and roads, and costs will be incurred as the year progresses.

Directors continue to be provided with weekly financial updates for their respective departments and Finance staff continue to work with them to address any concerns that may arise.

FINANCIAL IMPLICATIONS

The Municipality is on track for another fiscally responsible year.

ATTACHMENTS

- 2019 Operating Budget Update to April 30th, 2019 – Budget and Actuals

MOSC 2019 Operating Budget Update to April 30th - Budget and Actuals

Department	Expenditures			Taxation			Non-Tax Revenues			NET INCOME/(DEFICIT)	Note # in staff report
	2019 BUDGET	2019 YTD ACTUAL	PERCENTAGE	2019 BUDGET	2019 YTD ACTUAL	DIFFERENCE	2019 BUDGET	2019 YTD ACTUAL	DIFFERENCE		
General Government & Corporate Services											
Animal Control	62,156	20,352	32.74%	61,506	20,502	(\$41,004)	650	310	(340)	\$460	
Council	319,594	82,458	25.80%	319,594	106,532	(\$213,062)	0	-	(0)	\$24,074	1
Crossing Guards	84,350	26,926	31.92%	84,350	28,117	(\$56,233)	-	-	-	\$1,191	
Legal and Legislative Services	673,000	123,881	18.41%	546,925	182,308	(\$364,617)	126,075	6,953	(119,122)	\$65,380	2
Human Resources	369,553	80,957	21.91%	240,900	80,300	(\$160,600)	128,653	-	(128,653)	(\$657)	2
Treasury	886,819	407,726	45.98%	603,434	201,145	(\$402,289)	283,385	74,982	(208,403)	(\$131,599)	2
Information Technology	595,800	170,831	28.67%	577,050	192,350	(\$384,700)	18,750	15,000	(3,750)	\$36,519	2
Property Management	319,348	95,142	29.79%	107,281	35,760	(\$71,521)	212,067	141,451	(70,616)	\$82,069	3
Municipal Debt	1,483,535	642,207	43.29%	356,082	118,694	(\$237,388)	1,127,453	89,300	(1,038,153)	(\$434,213)	4
(includes transfer to Future Needs Reserve \$331,388) Taxations & Grants	1,968,934	645,323	32.78%	83,127	220,825	\$137,698	1,885,807	1,059,555	(826,252)	\$635,057	5
Sub-total Corporate Services	6,763,089	2,295,803	33.95%	2,980,249	1,186,533	(\$1,793,716)	3,782,840	1,387,551	(2,395,289)	278,281	
Protection of Persons & Property											
Building Inspection	462,353	180,006	38.93%	-	-	-	462,353	177,644	(284,709)	(2,362)	
Drainage	113,134	23,407	20.69%	79,134	26,378	(52,756)	34,000	-	(34,000)	2,971	
Fire Service	1,510,135	633,712	41.96%	1,387,235	462,412	(924,823)	122,900	8,057	(114,843)	(163,243)	6
Police Service	6,387,363	1,897,859	29.71%	5,473,321	1,824,440	(3,648,881)	914,042	205,555	(708,487)	132,136	7
Bylaw Enforcement (Property Standards)	77,700	26,745	34.42%	-	-	0	77,700	1,391	(76,309)	(25,354)	8
Solid Waste	1,334,300	457,739	34.31%	-	-	0	1,334,300	643,115	(691,185)	185,376	9
Sub-total Protection of Persons & Property	9,884,986	3,219,468	32.57%	6,939,690	2,313,230	(\$4,626,460)	2,945,296	1,035,762	\$ (1,909,534)	\$ 129,524	
Cemetery											
Cemetery	233,717	66,650	28.52%	93,587	31,196	(62,391)	140,130	36,032	(104,098)	578	
Engineering and Public Works											
Public Works	3,064,026	1,161,920	37.92%	3,024,026	1,142,347	(1,881,679)	40,000	47,731	7,731	28,158	10
Wastewater Systems	2,963,400	424,197	14.31%	-	-	0	2,963,400	446,419	(2,516,981)	22,222	
Water Systems	4,258,700	500,086	11.74%	-	-	0	4,258,700	615,194	(3,643,506)	115,108	11
Sub-total Public Works	10,286,126	2,086,203	20.28%	3,024,026	1,142,347	(1,881,679)	7,262,100	1,109,344	\$ (6,152,756)	\$ 165,488	
Social Housing											
Caradoc Housing	123,420	30,262	24.52%	-	-	0	123,420	39,732	(83,688)	9,470	
Community Services											
Aquatics	300,383	10,564	3.52%	204,383	68,128	(136,255)	96,000	10,581	(85,419)	68,145	12
Arena	1,329,578	513,073	38.59%	547,218	182,406	(364,812)	782,360	367,442	(414,918)	36,775	13
Caradoc Community Centre	62,479	22,250	35.61%	41,479	13,826	(27,653)	21,000	2,971	(18,029)	-5,453	
Recreation	373,155	97,513	26.13%	179,155	59,718	(119,437)	194,000	32,104	(161,896)	-5,691	
Library Operations	183,346	27,813	15.17%	-	-	0	183,346	46,157	(137,189)	18,344	
Museum Operations	149,240	45,926	30.77%	133,152	44,384	(88,768)	16,088	840	(15,248)	-702	
Parks Operations	603,893	142,127	23.54%	547,393	182,464	(364,929)	56,500	18,642	(37,858)	58,979	14
Scout Hall	6,000	2,351	39.18%	2,000	667	(1,333)	4,000	-	(4,000)	-1,684	
Tri-Township Arena	328,143	124,851	38.05%	31,748	-	-	296,395	137,049	(159,346)	12,198	
Sub-total Recreation & Leisure	3,336,217	986,468	29.57%	1,686,528	\$551,593	(1,134,935)	1,649,689	615,786	\$ (1,033,903)	\$ 180,911	
Planning and Development											
Economic Development	111,000	21,421	19.30%	111,000	37,000	(74,000)	-	-	0	15,579	
Community Development	136,500	4,836	3.54%	51,500	17,167	(34,333)	85,000	2,629	(82,371)	14,960	
Planning Operations	135,129	28,034	20.75%	55,629	18,543	(37,086)	79,500	32,075	(47,425)	22,584	
Hospital	100,000	-	0.00%	100,000	33,333	(66,667)	-	-	0	33,333	
Sub-total Planning & Development	482,629	54,291	11.25%	318,129	106,043	(212,086)	164,500	34,704	\$ (129,796)	\$ 86,456	
TOTAL	\$ 31,110,183	\$ 8,739,145	28.09%	\$ 15,042,209	\$ 5,330,942	(9,711,267)	\$ 16,067,975	\$ 4,258,911	(11,809,064)	850,708	