

## Strathroy-Caradoc Police Services Board

**Minutes of Meeting  
Tuesday, April 16, 2019  
4:30 p.m.  
In the Council Chamber**

**52 Frank Street, Strathroy**

### 1. Roll Call:

Chair Steve Pelkman  
Vice Chair Kim Merklinger  
Member Dave Cameron

### Also Present:

Mark Campbell, Chief, Strathroy-Caradoc Police Service  
Fred Tranquilli, Director of Legal & Legislative Services/Police Board Secretary  
Jennifer Pereira, Assistant to Director of Legal & Legislative Services (Recorder)

### Absent with Notice:

Her Worship Joanne Vanderheyden (Present from Item # 6 to Adjournment)

### 2. Declaration of Pecuniary Interest. None.

Chair Steve Pelkman requested to add two items to the agenda.  
Moved by Member Cameron and Vice Chair Merklinger

**THAT:** the following items be added to the agenda.

- Survey of Police Services – Calls for Service and Enforcement Practices Related to Animals.
- Risk-Driven Tracking Database Agreement. **Carried.**

Police Chief Mark Campbell presented a survey on behalf of the Ministry regarding Calls for Service and Enforcement Practices relating to Animals. Chief Campbell indicated that the SCPS have had 63 incidents within the Municipality but non have been a very involved process. He does not invite this service upon our Police Service as the force does not have sufficient training on this area and a housing facility for these circumstances would be a concern. At this point, the Police Services do assist in animal cruelty issues but do not take the lead on it.

Moved By Member Cameron and Vice Chair Merklinger

**THAT:** the Survey of Police Services – Calls for Service and Enforcement Practices related to Animals be received for information. **Carried.**

### 3. Reading & Correction or Approval of Minutes

Moved by Vice Chair Merklinger and Member Cameron.

**THAT:** the minutes of the March 19, 2019 General Meeting of the Strathroy-Caradoc Police Services Board be approved as written. **Carried.**

### 4. Review of Monthly Police Service Reports

#### 4.1. Monthly Activity Reports

Moved By Member Cameron and Vice Chair Merklinger

**THAT:** the Monthly Activity Reports be accepted. **Carried.**

#### 4.2. Community Services Report

Moved By Vice Chair Merklinger and Member Cameron

**THAT:** the Community Services Report be accepted. **Carried.**

#### 4.3. Staff Time Reports

Moved By Member Cameron and Vice Chair Merklinger

**THAT:** the Staff Time Reports be accepted. **Carried.**

#### 4.4. FOIPPA Report

Moved By Vice Chair Merklinger and Member Cameron

**THAT:** the FOIPPA Report be accepted. **Carried.**

#### 4.5. Use of Force Report

Moved By Vice Chair Merklinger and Member Cameron

**THAT:** the Use of Force Report be accepted. **Carried.**

### 5. Other Business. None

### 6. Unfinished Business.

#### 6.1. 2019 Budget Update

Police Chief Campbell presented an update on the first quarter of the 2019 Budget.

Moved By Member Cameron and Vice Chair Merklinger

**THAT:** the 2019 Budget Update be received. **Carried.**

#### 6.2. Items from Chief M. Campbell

##### 6.2.1. BR 2019-05 – Ministry Inspection Update

Police Chief Campbell provided an update on the Ministry Inspection. The chart that was provided previously indicated areas for minor changes. Police Chief Campbell indicated

that those changes have been made in order to be in compliance. The changes were all internal procedure amendments. He has requested that a letter be drafted along with his report indicating that the Strathroy-Caradoc Police Services have complied.

Moved By Member Cameron and Vice Chair Merklinger

**THAT:** BR 2019- 05 – Ministry Inspection Update be received. **Carried.**

## 7. New Business

### 7.1. BR 2019-04- Communication Centre Update

Chief Campbell presents an update on Communication Staff regarding the recent staff changes in Communicators due to a retirement and two resignations.

Moved by Member Cameron and Vice Chair Merklinger

**THAT:** Report BR 2019-04 regarding the Part-Time Communicators Angelina Mortier and Alexandria MacDermind be received for information **Carried.**

Police Chief Campbell speaks on the proposed agreement from the Ministry regarding the Risk-Tracking Database. He indicated there is no funding attached to this agreement, there was a change to the co-leads listed. However, in order to keep the situation table, this agreement must be signed. This is agreement is time sensitive as training would need to begin in late April.

## 8. Enquiries or Comments by Members.

Her Worship Vanderheyden indicated that she attended the 2019 AMO Health Task Force which was at forum on the effects on well-being and changes to reduce justice centres. The session recognized changes that will determine the proper facility for the care of people with addiction or mental health issues.

She also expressed that she would be attending the Zone 6 Meeting on April 18, 2019 along with Police Chief Campbell and Vice Chair Merklinger.

## 9. In Camera Matters

Moved by Her Worship Vanderheyden and Vice Chair Merklinger

**THAT:** the meeting move In Camera to discuss financial and personal matters, to review labour relations matters and a procedural matter. **Carried.**

## 10. In Camera Report

The Secretary reported that progress was made on a labour matter and legal matter.

**11. Schedule of Meetings**

- Tuesday, April 16 @ 4:30 p.m. – Council Chambers
- **Wednesday**, May 29 @ 4:30 p.m. – Council Chambers
- Tuesday, June 18 @ 4:30 p.m. – Council Chambers
- July – Call of the Chair

**12. Adjournment**

Moved by Member Cameron and Vice Chair Merklinger.

**THAT:** the meeting adjourn at 5:54 .p.m. **Carried.**

Original signed by F. Tranquilli

---

Secretary

Original signed by S. Pelkman

---

Chair