

**TRI-TOWNSHIP ARENA  
THURSDAY OCTOBER 10, 2019  
MINUTES**

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**PRESENT:**

Strathroy-Caradoc:	Larry Cowan John Brunet Neil Flegel
Chippewa:	Warren Huff Darlene Whitecalf
Manager/Coordinator:	Steve Dausett
Absent (with notice):	Joel Van Bynen
Guest:	

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**AGENDA**

- The agenda was reviewed by the Board,

**Moved by:** L Cowan

**Seconded by:** J Brunet

**That** the Board approve the agenda as presented.

**Carried:**

**DECLARATION OF PECUNIARY INTEREST: None**

**MINUTES**

- The Board reviewed the minutes of the September 12, 2019 meeting.

**Moved by:** D Whitecalf

**Seconded by:** L Cowan

**That** the Board accept the September 12, 2019 minutes as printed and circulated.

**Carried:**

**BUSINESS ARISING: None**

**FINANCIAL REPORTS:**

- The Board reviewed the financial reports:
  - Accounts Receivable – September 2019
  - Profit & Loss – September 2019
  - Budget vs Actual – January to September 2019
  - Bank Reconciliation- Operation and Savings – September 2019
  - Bank Balances at October 9, 2019

**Moved by:** D Whitecalf

**Seconded by:** N Flegel

**That** the Board approve the Financial Reports as presented.

**Carried:**

# TRI-TOWNSHIP ARENA THURSDAY OCTOBER 10, 2019 MINUTES

**ACCOUNTS**

- The Board reviewed the accounts payable from September 12, 2019 through to October 9, 2019 in the amount of \$30,755.92.

**Moved by:** J Brunet

**Seconded by:** N Flegel

**That** the Board approve the accounts as presented in the amount of \$30,755.92.

**Carried:**

**CORRESPONDENCE: None**

**Manager/Coordinator Report:**

**Ice Usage:**

- The ice usage for September 2019 versus September 2018 was presented.

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adults</u>	<u>Public Skating</u>	<u>Total</u>
September 2019	27	164.5	37		228.5
September 2018	25	158.5	34.5		218

- The facility was open one more day for ice rentals in September 2019 compared to September 2018

**Operations:**

- Last month the Board approved the purchase of a premium fan motor for the condenser. The recommendation from the supplier was to purchase the standard motor but add a grounding ring for the variable frequency drive. The motor cost less but this was offset by the ring cost. There was an additional charge for installation of the ring.
- Berg Chilling has completed the installation of the 5 new drive belts on compressor #2 and the shaft seal on compressor #1 which was approved last month.
- Last month I reported that the brine supply level had been dropping in the brine expansion tank. Since that meeting there has been no further loss of brine, will continue to monitored.
- Zamboni Company was called for repairs to the ice resurfacers as the unit was shutting down during ice maintenance along with the activation of the malfunction indicator light. It was found that the unit was over heating due a crack in a radiator hose housing. The repairs were completed along with the radiator being flushed and new coolant added. The annual emissions test was completed at this time as well.

**Moved by:** L Cowan

**Seconded by:** D Whitecalf

**That** the Board approve the requests and accept the Arena Manager's September 2019 report.

**Carried:**

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**NEW BUSINESS:** None

**ADJOURNMENT**

**Moved by:** L Cowan

**Seconded by:** J Brunet

**That** the Board adjourn to meet again Thursday, November 14<sup>th</sup>, 2019 at 6:00 p.m.

**Carried:**

Originally signed by – Warren Huff  
Chair

Originally signed by – Steve Dausett  
Recording Secretary