

**Municipality of Strathroy-Caradoc
Notice of Council Meeting
Monday, December 02, 2019**

**Regular Council Session
6:00 p.m.
In the Council Chamber**

52 Frank Street, Strathroy

MINUTES

1. Roll Call

Present:

Mayor Joanne Vanderheyden
Deputy Mayor Brad Richards
Councillor Marie Baker
Councillor John Brennan
Councillor Larry Cowan
Councillor Sandi Hipple
Councillor Frank Kennes
Councillor Steve Pelkman
Councillor Neil Flegel

Also Present:

Fred Tranquilli, Acting CAO/Clerk
Jennifer Pereira, Deputy Clerk/Lottery Licensing Officer (Recorder)
Joe Pilon, Director of Information Technology
Bill Dakin, Director of Financial Services/Treasurer
Brian George, Director of Fire Services/Fire Chief
George Elliott, Director of Engineering & Public Works
Matthew Stephenson, Director of Building, Planning & Waste Management
Rob Lilbourne, Director of Community Services
Roland Shea, Executive Director of the Salvation Army
Fraser MacDonald, Homeless Action Committee
Steve Smart, Resident
Maureen Thuss, Resident
Brad Morrison, Strathroy United Church
Lynn Dewing, The Banner
Barry Wolfe, Veterans Memorial Way Completion

Andrew Roberts, Strathroy- Caradoc Homeless Action Committee
 David Clements
 David Berton
 Kirby-Lee Bennett
 Anne Walker, Strathroy United Church
 Lorraine Schutzler, CMHA Middlesex
 Melina Paquette, CMHA Middlesex

2. Declaration of Pecuniary Interest. None.

3. In Camera Matters

Moved By Councillor Cowan and Deputy Mayor Richards

THAT: Council move into closed session to discuss a personnel matter, a labour relations matter and a procedural matter to approve in camera meeting minutes in accordance with the *Ontario Municipal Act* and Council's Procedure By-law. **Carried.**

4. Report on In Camera Matters

Mayor Vanderheyden reported that updates were received regarding a personnel matter, a labour relations matter, and further that the previous in camera meeting minutes were approved.

5. Presentations/Delegations/Petitions

5.1. Salvation Army

Roland Shea, Executive Director of the Salvation Army and Fraser MacDonald made a presentation on behalf of the Strathroy-Caradoc Homeless Action Committee. The presentation addressed the increasing homelessness and near homelessness within our community. He indicated that the two greatest needs within the community are warming centres and long-term shelters. The committee is requesting funding and support from the municipality in order to assist in facilitating this program.

Councillor Brennan commended the committee for all the hours of work that has gone into this cause.

6. Approval of Minutes

Moved By Deputy Mayor Richards

THAT: the following meeting minutes be approved as written:

- Regular Council Meeting Minutes – November 18, 2019. **Carried.**

7. Drainage Matters

7.1. Consideration of Drainage Report – Century Drive

7.1.1. Staff will give an overview of the work required.

Matthew Stephenson, Director of Building, Planning and Waste Management and Mike Devos, Spriet Associates, presents the report on the adoption of the Engineer's Report for the Century Drive Drain in regards to the construction of this drain. An on-site meeting was held with the original petitioner to discuss the petition and drainage process and an Engineer's report dated September 30, 2019 was submitted to the Municipality and circulated to all the affected parties. The municipality has been assessed at \$43,350 on this Municipal Drain project for assessments related to Century Drive and Christina Road.

7.1.2. Questions from affected property owners.

Steve Smart, resident of 23415 Christina Road does not oppose the drain, however has some concerns regarding the outlet of the drain. The design shows a 3 meter square of rock and feels that it will not be adequate for the amount of water draining.

Maureen Thuss, resident of 23327 Christina Road expresses that she does not want to connect her drain to this municipal drain. Has concerns on using runoff water from surrounding properties as they could contaminate her organic farm. Mike DeVos, Spriets indicates that according to the drawings the drain will be close but will not connect into her existing drain.

7.1.3. Request from those present to add or remove their name(s) from the petition. None.

7.1.4. Comments or questions from members of Council. None.

7.1.5. Decision. (If approved, first and second reading of the by-law is required.)

Moved By Councillors Kennes and Hipple

THAT: Council adopt the Engineer's Report for Century Drive Municipal Drain, and give first and second reading to the provisional By-law 75-19 for the project. **Carried.**

8. Communications

8.1. The Corporation of the Township of Larder Lake

A resolution regarding an extension on the Main Street Revitalization Grant from the Corporation of the Township of Larder Lake.

8.2. WeedMd

A letter regarding the amended license issued related to 8157 Inadale Drive, Mt Brydges.

8.3. Township of Ramara

Resolution in support the Conservation Authority Exit Clause.

8.4. Letter from Barry Wolfe

Letter received regarding Flag Recognition Ceremony and By-law 23-18 requesting council reconsideration.

Moved By Councillors Brennan and Pelkman

THAT: Council receive the communication items for information. **Carried.**

9. Unfinished Business. None.

10. Reports from Departments

10.1. Legal and Legislative Services – Councillor Marie Baker, Chair

10.1.1. Crossing Guard Program

Fred Tranquilli, Acting CAO presented his report on the crossing guard program. He gave an overview on the current program as information to council.

Councillors Kennes and Brennan commends the guards on their job well done, and feels it is a really important program in our community and do a wonderful job keeping the children safe.

Moved By Councillors Cowan and Hipple

THAT: Council receive this report for information. **Carried.**

10.1.2. Request to Close Cook's Road

Fred Tranquilli, Acting CAO presented his report on the request for the closure of Cook's Road. On August 18, 2018, correspondence was received for Dan Berdan requesting that Cooks Road be closed in the area of Mr. Berdan's property at 21257 Cooks Road. At that meeting of June 4, 2019, Council decision was to keep the road open. The traffic committee met on September 25, 2019 and the recommendation of to decline the road closure was presented.

Moved By Deputy Mayor Richards and Councillor Pelkman

THAT: Municipal Council accepts and concurs with the recommendation of the Strathroy-Caradoc Traffic Committee and;

THAT: Dan Berdan be advised that the request to close Cook's Road has been considered by the municipal council and that council declines to recommend closure of Cook's Road. **Carried.**

10.2. Engineering & Public Works – Councillor Larry Cowan, Chair

10.2.1. **Water and Wastewater Rates/Long Range Financial Plan, Water and Wastewater Study**

George Elliott, Director of Engineering and Public Works presented his report on the Water and Wastewater rates and the Long Range Financial Plan water study that was completed by BMA Consultants in November 2019.

Moved By Councillors Kennes and Brennan.

THAT:

1. That Council receive Report EPW 19-027 regarding the Water and Wastewater Rates By-law Long Range Financial Plan, Water/Wastewater Rates Study;
2. That Council Approve the Long Range Financial Plan prepared by BMA Consultants dated November 2019; and
3. That Council approve updates to fees and charges in schedules A through F for the 2020 Water and Wastewater rates effective January 1, 2020. **Carried.**

10.2.2. **Caradoc Street Reconstruction Update**

George Elliott, Director of Engineering and Public Works presented an update on the Caradoc Street Reconstruction from the Sydenham river to south of English Street. The works commenced in the fall of 2019 and is now in the position to tender the remainder of the works in a single large contract in 2020 to the complete the project. He presented a timeline on the expectations for approximate completion dates. The overall cost of the project is 9 million dollars.

Councillor Flegel had concerns and has asks about the traffic plan for this project. George Elliott, Director of Engineering and Public Works indicates that a traffic plan is a part of the project plan.

Councillor Kennes asks if there is a maximum project time allowance and if penalties are considered if timelines not met. George Elliott, Director assures that penalties will be charged in the event the timelines are not met for the project.

Councillor Pelkman urges the community to have patience as detours increase speed levels in the time of construction.

Councillor Kennes suggests that a temporary stoplight be put in on Head Street and Metcalfe St to assist in the backup of traffic. Deputy Mayor Richards shares that he spoke with Chris Traini from the County of Middlesex in regards to the traffic counts during that project.

Moved By Councillors Baker and Pelkman

THAT: Council receive as information Report EPW 19-028 regarding the Caradoc Street reconstruction project. **Carried.**

10.2.3. **Water Meter Technology Replacement Award**

George Elliott, Director of Engineering and Public Works presented his report on the water meter technology replacement bid and tender. He indicates that approximately 7,000 meters will be replaced within the municipality due to the age and slow flow and under reading meters.

Councillor Brennan suggests that the community be educated on the upcoming replacement in regards to the slow flow and under reading meters so the community is prepared for an increase to there water bill. George Elliott, Director of Engineering and Public Works assures members that there is an education piece to this project and will be sent out to the residents.

Moved By Councillors Kennes and Pelkman

THAT:

1. Council receive Report EPW 19-029 regarding the Water Meter Technology and Replacement award;
2. **THAT:** Council approve the Automated Meter Reading and Water Meter Replacement Project for a total project cost of \$3,000,000;
3. **THAT:** Council approve the award of Supply of Mobile Automated Meter Reading (AMR) Technology for Water Meters to Metercor Inc. for a cost of \$750,552.60 (excl HST);
4. **THAT:** Council approve the award of the Supply and Installation of Water Meters including the AMR Transmitters supplied by Metercor Inc. to ICONIX Waterworks Limited Partnership for a cost of \$1,410,036.37 (excl HST); and
5. **THAT:** Council approve the extension of the consulting services by Diameter Services to complete the Project Management Phase of the project for a cost of \$154,010.00 (excl HST). **Carried.**

10.2.4. **2019 Engineering & Public Works Capital Project Sheets - Status Update**

George Elliott, Director of Engineering and Public Works presented his capital projects for the 2020 budget. These project are work in progress that will lead into the 2020 year.

Councillor Kennes suggests that a report be presented on the December 9, 2019 from staff recommending what project will be possible for 2020 displaying the reasonable timelines and the reality of what can be completed.

Moved By Councillor Kennes and Deputy Mayor Richards

THAT: Council receive the 2019 Engineering & Public Works Capital Project status update as information. **Carried.**

10.3. Building & Planning – Councillor John Brennan, Chair

10.3.1. Site Plan Control Agreement – Ornato – 22397 Adelaide Road

Matthew Stephenson, Director of Building, Planning and Waste Management presented his report on a site plan control agreement and plan for the property of 22397 Adelaide Road. The subject site plan control agreement application and plan is to permit an addition to the existing residence in order to facilitate the construction of one additional dwelling unit on the property which is located on the south side of Adelaide Road between Wesleyan Street and King Street in Mount Brydges.

Moved By Councillors Pelkman and Hipple

THAT: the site plan be approved and that Council pass the by-law approving Council entering into an amended site plan agreement. **Carried.**

10.4. Community Services – Deputy Mayor Brad Richards, Chair

10.4.1. Community Development Advisory Committee Minutes

Rob Lilbourne, Director of Community Services presented his report on the CDAC minutes.

Moved By Councillors Kennes and Flegel

THAT: Report CS 24-2019 entitled Community Development Committee (CDAC) minutes be received for information and further;

THAT: Council concurs with the CDAC recommendations. **Carried.**

10.4.2. Hiring Report – Recreation Programs Coordinator

Doug Payne, Manager of Human Resources presented the report on the hiring of Nicole Bolton as the Recreation Programs Coordinator.

Moved By Councillors Baker and Hipple

THAT: the hiring report for the Recreation Programs Coordinator dated December 2, 2019, be received and accepted for information. **Carried.**

11. Reports from Boards and Committees

- 11.1. S-C Police Services Board Meeting Minutes – October 15, 2019
- 11.2. S-C Police Services Activity Reports – October 2019
- 11.3. Tri-Township Meeting Minutes – October 10, 2019

Moved By Councillors Kennes and Brennan

THAT: the reports from boards and committees be received for information. **Carried.**

12. Consideration of Bylaws

- 12.1. Moved By Councillors Baker and Brennan

THAT: the following by-law receive first, second, and third and final reading:

By-law 72-19

A by-law to revise the Committee of Adjustment for the Municipality of Strathroy-Caradoc.

Carried.

- 12.2. Moved By Councillors Cowan and Kennes

THAT: the following by-law receive first and second reading:

By-law 75-19

A by-law to provide for the construction of the Century Drive Drain serving parts of the north part of Lot 13 and the northwest part of Lot 14, Concession 5, including Christina Road and Century Drive in the Municipality of Strathroy-Caradoc in the County of Middlesex. **Carried.**

- 12.3. **By-law 76-19**

A by-law to authorize the execution of an About Face Façade Improvement grant agreement between the Corporation of the Municipality of Strathroy-Caradoc and Robin Tiller Re: 93 Frank Street. **Carried.**

- 12.4. **By-law 77-19**

A by-law to authorize the execution of an About Face Façade Improvement grant agreement between the Corporation of the Municipality of Strathroy-Caradoc and Richard Tyssen Re: 22470 and 22474 Adelaide Road. **Carried.**

- 12.5. **By-law 78-19**

A by-law to authorize the execution of an About Face Façade Improvement grant agreement between the Corporation of the Municipality of Strathroy-Caradoc and Jaslo Properties (Jamie Looman) Re: 59 and 61 Frank Street. **Carried.**

- 12.6. **By-law 79-19**

A by-law to authorize the execution of an About Face Façade Improvement grant agreement between the Corporation of the Municipality of Strathroy-Caradoc and Kevin Kingma Re: 22477 Adelaide Road. **Carried.**

12.7. By-law 80-19

A by-law to authorize the execution of an About Face Façade Improvement grant agreement between the Corporation of the Municipality of Strathroy-Caradoc and Mark Graham Re: 71 Frank Street. **Carried.**

12.8. By-law 81-19

A by-law to authorize the execution of an About Face Façade Improvement grant agreement between the Corporation of the Municipality of Strathroy-Caradoc and Paul Khangura Re: 84 and 86 Frank Street. **Carried.**

12.9. By-law 82-19

A by-law to authorize the execution of an About Face Façade Improvement grant agreement between the Corporation of the Municipality of Strathroy-Caradoc and Reman Corporation c/o Kathleen Anderson Re: 61, 63, 65 and 67 Frank Street. **Carried.**

Moved By Councillor Hipple and Deputy Mayor Richards

THAT: the above façade improvement agreement by-laws receive first, second, and third and final reading. **Carried.**

12.10. Moved By Councillors Kennes and Flegel

THAT: the following by-law be deferred to the next meeting:

By-law 83-19

A by-law to establish fees and charges for services, activities, and the use of property provided by the Municipality of Strathroy-Caradoc. **Carried.**

12.11. Moved By Councillors Pelkman and Baker

THAT: the following by-law receive first, second, and third and final reading:

By-law 90-19

A By-law to appoint a Deputy Clerk. **Carried.**

12.12. Moved By Councillors Kennes and Brennan

THAT: the following by-law receive first, second, and third and final reading:

By-law 91-19

Being a by-law to approve water rates and charges to ratepayers of the Strathroy Water System and the Mount Brydges and Area Water System and to approve sewer rates and charges for the Strathroy Sewer System and the Mount Brydges Sewer System owned by the Municipality of Strathroy-Caradoc including rates to service the Township of Adelaide-Metcalf. **Carried.**

12.13. Moved By Councillors Hipple and Cowan

THAT: the following by-law receive first, second, and third and final reading:

By-law 92-19

A by-law to authorize the execution of an amendment to a site plan agreement between the Corporation of the Municipality of Strathroy-Caradoc and Joseph William Ornato, Margaret Cardoso Ornato, Silvio Teixeira Mariano and Rosa Cardoso Mariano. **Carried.**

13. New Business. None.

14. County Council Report

Deputy Mayor Richards shared with members that the County of Middlesex buildings both on King Street and Ridout Street in London have been sold to York Developments. Additionally, the Inaugural Meeting will be held at the County Building on December 5, 2019.

15. Enquiries or Comments by Members

Councillor Kennes has noticed while walking through the community that many Canadian Flags are torn or shredded and suggests replacing them or taking them down.

Councillor Brennan shares with members that the Historical Society had a book launch of "Tales of Our Town". He adds that the committee will be presenting to council in the near future.

Councillor Pelkman encourages the community to get involved in the Historical Society, they meet the 3rd Monday of the month.

Councillor Hipple commends the Strathroy-Caradoc Homeless Action Committee for all their hard work and dedication to the cause.

Mayor Vanderheyden announces that the Lions will be holding the 47th Annual Lions Club Auction until December 13, 2019. She had the pleasure of attending the Junior Chefs night and was pleased to the excitement of the junior chefs to prepare a meal for their families. Mayor Vanderheyden also reminding the community that as of December 1st, there will be no overnight parking and will continue until March 31st, 2020.

Moved By Councillor Kennes and Flegel

THAT: Council break for a short recess. **Carried.**

16. Schedule of Meetings

- Special Meeting of Council – Monday, December 9, 2019 @ 6:00 p.m.
- Finance Committee – Monday, December 9, 2019 @ 6:30 p.m.
- Regular Council – Monday, December 16, 2019 @ 6:00 p.m.
- Regular Council – Monday January 6, 2019 @ 6:00 p.m.

17. Adjournment

Moved By Councillors Brennan and Baker

THAT: the meeting be adjourned at 9:34 p.m. **Carried.**

Mayor

Clerk