

# Strathroy-Caradoc Police Services Board

**Minutes of Meeting  
Tuesday, November 19, 2019**

**4:30 p.m.  
In the Council Chamber**

**52 Frank Street, Strathroy**

## **MINUTES**

### **1. Roll Call**

Present:

Chair Pelkman  
Vice Chair Merklinger  
Her Worship Vanderheyden  
Member Cameron  
Member Wiersema

Also Present:

Mark Campbell, Chief, Strathroy-Caradoc Police Service  
Paul Landers, Deputy Chief, Strathroy-Caradoc Police Service  
Fred Tranquilli, Acting Chief Administrative Officer, Board Secretary  
Jennifer Pereira, Assistant to Director of Legal and Legislative Services (Recorder)  
Bill Dakin, Director of Financial Services  
Will Versloot, HR Generalist

### **2. Declaration of Pecuniary Interest. None.**

Chair Pelkman made a motion to add the following items to the agenda:

- Human Resources Report – Pooled Benefit Carrier Change (Life and Disability Only)
- 2020 Draft Budget
- 2020 Capital Project Requests

Moved By Her Worship Vanderheyden and Member Cameron

**THAT:** these items be added to the agenda. **Carried.**

### 3. Reading & Correction or Approval of Minutes

- General Meeting Minutes – October 15, 2019

Moved By Member Cameron and Vice-Chair Merklinger

**THAT:** the minutes of October 15, 2019 General Meeting of the Strathroy-Caradoc Police Services Board be approved as written. **Carried.**

Her Worship Vanderheyden left the meeting at 5:24 p.m.

### 4. Communications

#### 4.1. Ministry of the Solicitor General

##### 4.1.1. Proceeds of Crime – Front-Line Policing Grant Program

Chief Campbell discussed the Front-Line Policing Grant Program which is focused on gun and gang violence, sexual violence and harassment and human trafficking. Member Cameron questions if we have planned financially if the grant is not received. Chief Campbell indicates that he is confident with the potential increase in revenue from the upcoming change of criminal reference checks going online.

##### 4.1.2. Assistant Deputy Minister Announcement

##### 4.1.3. Police Services Advisor Zone Assignments

##### 4.1.4. Search Warrant Tracking System – Control Number

Moved By Member Cameron and Member Wiersema

**THAT:** the communication items 4.1.1 to 4.1.6 be received for information. **Carried.**

### 5. Review of Monthly Police Service Reports

#### 5.1. Monthly Activity Report – October 2019

#### 5.2. Community Services Report – October 2019

#### 5.3. Overtime Reports – October 2019

#### 5.4. Use of Force Report – October 2019

#### 5.5. FOIPPA Report – October 2019

#### 5.6. Motor Vehicle Collisions – January 1<sup>st</sup>- September 30<sup>th</sup>, 2019

#### 5.7. 2019 Budget Update – Police Service Profit and Loss – End of PP22

Moved By Vice-Chair Merklinger and Member Cameron

**THAT:** the monthly reports 5.1 to 5.7 be received for information. **Carried.**

## 6. Items from Chief M. Campbell

- 6.1. Next Generation 9-1-1
- 6.2. Memorandum of Understanding – MedicAlert Connect Protect Program

Moved By Vice-Chair Merklinger and Member Cameron

**THAT:** the board direct Chief Campbell to proceed with the Memorandum of Understanding for the MedicAlert Connect Protect Program. **Carried.**

**THAT:** the items from Chief M. Campbell be received for information. **Carried.**

- 6.3. Request for a letter of support for the Middlesex County Health Engagement and Response Team – MHeart.

Moved By Vice-Chair Merklinger and Member Wiersema

**THAT:** the board direct Chief Mark Campbell to submit a letter of support for MHeart. **Carried.**

Chief Mark Campbell announces to the board that he has been appointed and accepted the position of Zone 6 Director for the Ontario Association Chiefs of Police (OACP).

## 7. New Business

### Human Resource - Pooled Benefit Carrier Change

Will Versloot, Human Resources Generalist for the Municipality of Strathroy-Caradoc, presented his report on the pooled benefit carrier change of life and disability only. The recommendation is to change from La Capitale to Great West Life effective January 1, 2020. There would be some financial savings overall.

Moved By Vice-Chair Merklinger and Member Wiersema

**THAT:** the board:

- (1) change its pooled benefit insurer from La Capitale to Great West Life effective January 1, 2020; and
- (2) change funding of the short-term disability model with Great West Life to advise to pay. (self-insured). **Carried.**

### 2020 Draft Budget and 2020 Capital Project Requests

Chief Mark Campbell presents the 2020 Draft Budget. This included the capital request of a Communications Systems Upgrade (\$200,000), Building Security Purchase (\$30,000) and the purchase of a Cruiser/Fleet replacement (\$60,000). After some discussion the board made the following motions:

Moved By Vice-Chair Merklinger and Member Cameron

**THAT:** the amount of the Communications System upgrade be reduced to \$100,000 for the 2020 budget. **Carried.**

Moved By Member Wiersema and Vice-Chair Merklinger  
**THAT:** the 2020 Operating Budget be approved. **Carried.**

Moved By Member Cameron and Vice-Chair Merklinger  
**THAT:** the 2020 Capital Budget be approved. **Carried.**

**8. Enquiries or Comments by Members.** None.

**9. In Camera Matters**

Moved By Vice-Chair Merklinger and Member Cameron  
**THAT:** the meeting move In-Camera to discuss personal matters involving identifiable individual(s) and a procedural matter to approve In-Camera meeting minutes. **Carried.**

**10. In Camera Report**

Chair Pelkman reported that members discussed personal matters involving identifiable individual(s) and a procedural matter to approve In-Camera meeting minutes.

**11. Schedule of Meetings**

- Tuesday, December 17, 2019 @ 4:30 p.m. – Council Chambers

**12. Adjournment**

Moved By Member Cameron and Member Wiersema  
**THAT:** the meeting adjourn at 6:53 p.m. **Carried.**

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Secretary  
 Police Services Board

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Chair  
 Police Services Board