

**TRI-TOWNSHIP ARENA  
THURSDAY DECEMBER 20, 2018  
MINUTES**

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**PRESENT:**

Strathroy-Caradoc: Larry Cowan  
Joel Van Bynen  
John Brunet  
Jill Johnston

Chippewa: Warren Huff  
Darlene Whitecalf

Manager/Coordinator: Steve Dausett

Absent (with notice):

Guest:

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**AGENDA**

- The agenda was reviewed by the Board,

**Moved by:** J Van Bynen

**Seconded by:** J Brunet

**That** the Board approve the agenda as presented.

**Carried:**

**DECLARATION OF PECUNIARY INTEREST: None**

**MINUTES**

- The Board reviewed the minutes of the November 15, 2018 meeting.

**Moved by:** L Cowan

**Seconded by:** W Huff

**That** the Board accept the November 15, 2018 minutes as printed and circulated.

**Carried:**

**BUSINESS ARISING: None**

**FINANCIAL REPORTS:**

- The Board reviewed the financial reports:
  - Accounts Receivable – November 2018
  - Profit & Loss – November 2018
  - Budget vs Actual – to November 30, 2018
  - Bank Reconciliation- Operation and Savings – November 2018
  - Bank Balances at December 19, 2018

**Moved by:** J Van Bynen

**Seconded by:** L Cowan

**That** the Board approve the Financial Reports as presented.

**Carried:**

# TRI-TOWNSHIP ARENA THURSDAY DECEMBER 20, 2018 MINUTES

## ACCOUNTS

- The Board reviewed the accounts payable from November 8, 2018 through to December 19, 2018 in the amount of \$33,403.39.

**Moved by:** J Van Bynen

**Seconded by:** W Huff

**That** the Board approve the accounts as presented in the amount of \$33,403.39.

**Carried:**

**CORRESPONDENCE: None**

## **Manager/Coordinator Report:**

- Ice Usage:** The ice usage for November 2018 versus November 2017 was presented.

	<u>Non-Prime</u>	<u>Prime Youth</u>	<u>Prime Adults</u>	<u>Public Skating</u>	<u>Total</u>
November 2018	53	198.5	43.5	13.5	308.5
November 2017	54.5	192.5	49.5	13.5	310

- The Business Association Christmas Open House free skate on November 18<sup>th</sup> had approximately 100 skaters.
- Holiday Sponsored Free Skates:**
  - Thursday Dec. 27, 3-4:20pm Tim Hortons
  - Monday Dec. 31, 1:30-3pm Royal Canadian Legion Caradoc Branch 251
  - Wednesday Jan 02, 1-2:20pm Tim Hortons
  - Friday Jan. 04, 1-2:20pm Tim Hortons
- Holiday Hours will be:**
  - Dec. 24<sup>th</sup> last rental at 2:30pm
  - Dec. 25<sup>th</sup> & 26<sup>th</sup> closed.
  - Dec. 31<sup>st</sup> last rental at 3:00pm
  - Jan. 1<sup>st</sup> closed.
- Staff:**
  - M. Sibley has now enrolled in the OMERS plan.
  - Due to a recent incident along with the increase in public skating participants, I have increased the number of public skating cruisers from the facility attendant staff. Hopefully this adjustment will allow for the safety and enjoyment of all skaters.
- Advertising:**
  - The manager made a recommendation for adjustments to the 2019 calendar year advertising space fee.

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**Moved by:** J Brunet

**Seconded by:** L Cowan

**That** the Board accepts the Arena Manager's December 2018 report.

**Carried:**

**NEW BUSINESS:**

- J. Brunet and J. Van Bynen have been re-appointed to the TTA Board along with Councillor L. Cowan and Councillor Neil Flegel for the next 2 years.
- L. Cowan thanked J. Johnston on behalf of the Municipality of Strathroy-Caradoc for serving on the board over the past 4 years and for being the TTA chairperson for 2018.

**ADJOURNMENT**

**Moved by:** J Van Bynen

**Seconded by:** W Huff

**That** the Board adjourn to meet again Thursday, January 10, 2019 at 6:00 p.m.

**Carried:**

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Chair

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Recording Secretary