

**Municipality of Strathroy-Caradoc  
Minutes of Council Meeting  
Monday, May 06, 2019**

**Regular Council Session  
6:00 p.m.  
In the Council Chamber**

**52 Frank Street, Strathroy**

**MINUTES**

**1. Roll Call**

Present:

Mayor Joanne Vanderheyden  
Deputy Mayor Brad Richards  
Councillor John Brennen  
Councillor Neil Flegel  
Councillor Sandi Hipple  
Councillor Frank Kennes  
Councillor Steve Pelkman  
Councillor Marie Baker  
Councillor Larry Cowan

Also Present:

Greg McClinchey, Chief Administrative Officer  
Fred Tranquilli, Director of Legal & Legislative Services/Clerk  
Jennifer Pereira, Assistant to Director of Legal & Legislative Services (Recorder)  
Joe Pilon, Director of Information Technology  
Doug Payne, Manager of Human Resources  
Bill Dakin, Director of Finances Services and Financial Services Staff  
Rob Lilbourne, Director of Community Services  
George Elliott, Director of Engineering & Public Works  
Brian George, Director/Chief of Fire Services  
Matthew Stephenson, Director of Building, Planning & Waste Management  
Kristen Frisa, Middlesex Banner  
William Arthur Rayburn, Middlesex County CAO  
Warden Kurtis Smith  
Grant Deme, MyFm  
Stephen Mawdsley, atLink Architecture Inc.

## 2. Declaration of Pecuniary Interest. None

## 3. In Camera Matters

Moved By Councillors Cowan and Pelkman

**THAT:** Council move into closed session to discuss a legal matter, a property matter, and a procedural matter to approve Council In Camera meeting minutes, all in accordance with the Ontario Municipal Act and Council's Procedural By-law. **Carried.**

**Return to Open Session.**

## 4. Report on In Camera Matters

Mayor Vanderheyden reported that members discussed a legal matter, a purchase of property at 8625 Falconbridge Drive, and a procedural matter to approve Council In Camera meeting minutes.

## 5. Presentations, Delegations, Petitions

### 5.1. Middlesex Hospital Alliance – Bonnie Twyford, Board Member and Todd Stepanuik, President & CEO, Middlesex Hospital Alliance

Bonnie Twyford, Board Member and Todd Stepanuik, President and CEO presented on behalf of the Middlesex Hospital Alliance. The presentation gave council an overview of the Middlesex Hospital Alliance's strategic plan, the challenges and the importance of a local community hospital.

### 5.2. Middlesex County – Warden Smith and Chief Administrative Officer, Bill Rayburn

Bill Rayburn, Middlesex County CAO and Kurtis Smith, Middlesex County Warden presented on the upcoming changes within Middlesex County.

## 6. Approval of Minutes

### 6.1. Moved by Councillors Kennes and Baker

**THAT:** the following meeting minutes be approved as written:

- Regular Council Meeting Minutes – April 15, 2019. **Carried.**

## 7. Communications

### 7.1. The Town of St. Marys

In support of the Government of Canada to adequately fund and fully support VIA Rail Canada by increasing, reliability, ticket cost and speed of VIA rail service on the north main line in 2019.

Moved By Councillor Kennes and Pelkman

**THAT:** staff be directed to come back with a report. **Carried.**

**7.2. Letter to Medical Officer of Health and Director under the Pesticides Act**

Greg McClinchey, Chief Administrative Officers' letter in support the action by the Middlesex- London Health Unit to reduce the risk of West Nile Virus.

**7.3. Crohn's and Colitis Canada**

A letter to inform Council of the Crohn's and Colitis Annual Gutsy Walk on Sunday June 2, 2019.

**7.4. Office of the Solicitor General**

A letter regarding the importance of animal welfare and the position of the Ontario government.

**7.5. House of Commons – Member of Parliament, Cheryl Gallant**

A letter regarding the Harmful Alteration Disruption or Destruction of fish habitat (HADD).

**7.6. City of Brantford**

A resolution in support of the regulating of the sale and distribution of single-use plastic straws.

**7.7. WeedMd**

Notice of license application and notice of approval in regards to 8157 Inadale Drive, Mt. Brydges.

**7.8. Lower Thames Conservation Authority – Conservation Areas Opening**

Media release regarding the Conservation Areas opening for camping season in mid-May.

Moved by Councillors Hipple and Flegel

**THAT:** the communication items be received for information. **Carried.**

**8. Unfinished Business. None.**

**9. Reports from Departments**

**9.1. Community Services Department, Deputy Mayor Richards, Chair**

**9.1.1. Painting Tender Approval – Gemini Sportsplex**

Rob Lilbourne, Director of Community Services presented his report on the painting tender approval for the Gemini Sportplex. The tender was awarded to Limited Edition Painting and Decorating for the value of \$65,000 plus HST.

Moved By Councillors Brennan and Pelkman

**THAT:** Report CS 12-2019 entitled Painting Tender Approval – Gemini Sportsplex be received for information, and further;

**THAT:** Council approve the awarding of the tender to Limited Edition Painting and Decorating for the value of \$65,000 plus HST. **Carried.**

#### 9.1.2. **Trail Conversion to Asphalt Tender Approval**

Rob Lilbourne, Director of Community Services presented his report on the Trail Conversion to Asphalt Tender. The tender was awarded to GM Construction for the value of \$40,000 plus HST.

Moved By Councillors Kennes and Baker

**THAT:** Report CS 13-2019 entitled Trail Conversion to Asphalt Tender Approval be received for information, and further;

**THAT:** Council approve the awarding of the tender to GM Construction for the value of \$40,000 plus HST. **Carried.**

#### 9.1.3. **52Museums**

Rob Lilbourne, Director of Community Services informed Council that the Strathroy-Caradoc Museum has been selected to participate in the 52Museums. The project is based on social media. The project will be offering a unique behind-the-scenes look at museum life around the world.

Moved By Councillors Flegel and Hipple

**THAT:** Report CS 14-2019 entitled 52Museums be received for information. **Carried.**

### 9.2. **Building, Planning and Waste Management, Councillor Brennan, Chair**

#### 9.2.1. **Servicing Agreement – 2503544 Ontario Inc. – 22681 & 22701 Adelaide Road**

Matthew Stephenson, Director of Building, Planning and Waste Services presented his report on the request for Council to enter into a servicing agreement to arrange for the extension of services along a portion of Adelaide Road in Mt Brydges.

Moved By Deputy Mayor Richards and Councillor Cowan

**THAT:** Council enter into a servicing agreement to arrange for the extension of services along a portion of Adelaide Road in Mt. Brydges. **Carried.**

#### 9.2.2. **Jaslo Properties Request for Development Charge Payment Option**

Matthew Stephenson, Director of Building, Planning and Waste Management presented a report on the request to defer development charges for Jaslo Properties for the construction of a three storey thirty-eight unit apartment building, with the addition of a

seventeen unit townhouse complex.

Moved By Councillors Pelkman and Kennes

**THAT:** Administration be directed to negotiate an agreement with JASLO Properties for the deferral of Development Charges; for the development of 370 Ellor St. Strathroy. Such Agreement shall be to the satisfaction of the Director of Finance and the Director of Legal and Legislative Services. **Carried.**

#### 9.2.3. **WeedMD Site Plan Amendment**

Matthew Stephenson, Director of Building, Planning and Waste Management presented his report on a site plan agreement for the redevelopment of 8157 Inadale Drive known as 2686912 Ontario Ltd. (Weed MD).

Moved By Councillors Kennes and Pelkman

**THAT:** Council approve the attached site plan agreement for the re-development of 8157 Inadale Drive known as WeedMD. **Carried.**

#### 9.2.4. **North Meadows Secondary Plan Verbal Report – Public Meeting Notification**

Matthew Stephenson, Director of Building, Planning and Waste Management invites council to attend a public meeting being held at the Gemini Sportsplex on Wednesday May 15, 2019 from 5pm-7pm on the North Meadows Secondary Plan. In addition, there will also be a stakeholder's workshop from 2pm-4pm.

Moved By Councillors Cowan and Hipple

**THAT:** to be received for information. **Carried.**

### 9.3. **Engineering & Public Works, Councillor Larry Cowan, Chair**

#### 9.3.1. **EPW 19-012 – Infrastructure Ontario Rural & Northern Funding Program**

George Elliott, Director of Engineering and Public Works presented a report requesting the approval of council to submit an application for the Rural and Northern Fund, which will provide funding for municipal governments with less than 100,000 population.

Moved By Deputy Mayor Richards and Councillor Kennes

**THAT:**

1. That Council receive Report EPW 19-012 regarding the Infrastructure Ontario Rural & Northern Funding Program, and
2. That Council authorize the Director of Finance and the Director of Engineering & Public Works to, with the approval of the CAO, submit a funding application under the Roads & Bridges stream of the Infrastructure Ontario Rural & Northern Funding

Program for road improvement works totaling \$4,000,000 on McEvoy Road, and Inadale Drive, and

3. That Council authorize the Director of Finance and the Director of Engineering & Public Works to, with the approval of the CAO, submit a funding application under the Broadband Communications stream of the Infrastructure Ontario Rural & Northern Funding Program for the expansion of the new Mount Brydges fibre optic services by North Frontenac Telephone Company totaling \$4,250,000. **Carried.**

#### 9.4. Chief Administrative Office

- 9.4.1. **Verbal Report – County of Middlesex Request for Transfer of Jurisdiction regarding various components of Strathroy-Caradoc’s responsibilities under the *Fire Protection and Prevention Act* and the *Municipal Act*.**

Greg McClinchey, Chief Administrative Officer presented a verbal report regarding the issue of Fire Inspections with the County of Middlesex. The County’s proposal is to fully extract Strathroy-Caradoc fire inspection powers from the lower-tier Fire Chief to Middlesex County.

Moved By Councillors Hipple and Kennes

**THAT** Council declines to transfer jurisdiction with respect to the areas referenced in the attached draft resolution proposed by the County of Middlesex. **Carried.**

- 9.4.2. **Live Streaming of Strathroy-Caradoc Council Meetings**

Greg McClinchey, Chief Administrative Officer presented his report on the Live Streaming of Strathroy-Caradoc council meetings. The selected system is a “Mevo” portable livestreaming that is controlled by an app available on a phone or tablet. The Mevo was used for the first time at the meeting of April 15, 2019. The cost of the device was approximately \$1000 and falls within the approved 2019 IT Capital Budget expenditures.

Moved By Councillor Baker and Deputy Mayor Richards

**THAT:** the report regarding Live Streaming of Strathroy-Caradoc Council Meetings be received for information. **Carried.**

- 9.4.3. **Verbal Report - Agreement of Purchase and Sale – 8625 Falconbridge Drive, Mt Brydges, ON**

Greg McClinchey, Chief Administrative Officer presents a verbal report of the purchase of a property at 8625 Falconbridge Drive. The property is located near the Public Works yard in Mount Brydges. A by-law was presented at the meeting to authorize the execution of the agreement of purchase.

Moved By Councillors Cowan and Pelkman

**THAT:** Council receive this verbal report for information and direct staff to proceed with the steps necessary to finalize the sale. **Carried.**

## 10. Reports from Boards and Committees

- 10.1. Police Services Board Meeting Minutes – March 19, 2019.
- 10.2. Police Services Board March Activity Reports.
- 10.3. Committee of Adjustment Minutes – April 4, 2019.

Moved By Deputy Mayor Richards and Councillor Kennes

**THAT:** Council receive the reports from Boards and Committees for information. **Carried.**

## 11. Consideration of Bylaws

### 11.1. By-law 26-19

A by-law authorizing administration to finalize the Agreement of Purchase and Sale regarding 8625 Falconbridge Drive, Mt Brydges, ON

Moved By Councillors Kennes and Pelkman

**THAT:** by-law 26-19, a by-law authorizing administration to finalize the Agreement of Purchase and Sale regarding 8625 Falconbridge Drive, Mt. Brydges, ON receive first, second and third and final reading. **Carried.**

### 11.2. By-law 24-19

A by-law to authorize the execution of a servicing agreement between the Corporation of the Municipality of Strathroy-Caradoc and 2503544 Ontario Inc.

Moved By Councillors Brennan and Baker

**THAT:** by-law 24-19, a by-law to authorize the execution of a site plan agreement between the Corporation of the Municipality of Strathroy-Caradoc and 2503544 Ontario Inc. receive first, second and third and final reading. **Carried.**

### 11.3. By-law 25-19

A by-law to authorize the execution of a site plan agreement between the Corporation of Municipality of Strathroy-Caradoc and 2686912 Ontario Ltd. (Weed MD).

Moved By Councillors Kennes and Cowan

**THAT:** by-laws 25-19, being a bylaw to authorize the execution of a site plan agreement between the Corporation of the Municipality of Strathroy-Caradoc and 2686912 Ontario Ltd.(Weed MD) receive first, second and third and final reading. **Carried.**

## 12. New Business. None.

### 13. County Council Report

Deputy Mayor Richards discusses the cut to the inner service transfer within the libraries, this will be dramatic for our community. Middlesex County Support program gave \$10,000 which assists in Strathroy-Caradoc's I Can Play Too program.

### 14. Enquiries or Comments by Members

Councillor Hipple wanted to thank the people who hosted the OSUM Conference, she had the pleasure of attending along with Mayor Vanderheyden.

Councillor Brennan thanked Director Rob Lilbourne, Director George Elliott and Greg Wilcox from the Conservation Authority for their discussions on enhancements to the trail systems.

Councillor Kennes raises his concerns on the track at the Cuddy Fields in regards to the pooled water. Is concerned with the drainage. Director, Rob Lilbourne explains that the park will not be opened up until the water table lowers which will not be until mid June.

Councillor Baker comments that the community is already on board with the using of paper straws. She wanted to make the community aware of the changes in recycling and to be more aware of what can be put in the bins.

Mayor Vanderheyden attended the OSUM conference and was thankful for all the information she was able to bring back. Mayor Vanderheyden also announced that she now sits on the OSUM Board. The Mayor's Breakfast will be held on May 15, 2019 at 7:00 a.m. It is in support of Middlesex Community Living and will be held at the Caradoc Community Centre. On May 8, 2019, the municipality will be holding a discussion on Homelessness in Strathroy-Caradoc at 7:00 p.m. The Police Services Board is also hosting a webinar on May 9, 2019 at 1:00 p.m. regarding Community Safety and Well-Being for those who would like to attend. Mayor Vanderheyden wanted to thank Casino Royale for the event, she had the pleasure of attending and it was a wonderful evening to a great cause. Mayor Vanderheyden also had the pleasure of attending Quarters for Tatas with Councillor Hipple at Twin Elms. She attended the MS Walk, which had over 200 walkers and raised \$33,000 for the cause.

### 15. Schedule of Meetings

- Regular Council Meeting – **Tuesday**, May 21, 2019 @ 6:00 p.m.
- Regular Council Meeting – Monday, June 03, 2019 @ 6:00 p.m.
- Regular Council Meeting – Monday, June 17, 2019 @ 6:00 p.m.
- Regular Council Meeting – **Tuesday**, July 02, 2019 @ 6:00 p.m.

Mayor Vanderheyden requested a motion for a 5 minute recess.

Moved By Councillors Pelkman and Hipple

**THAT:** the meeting break for a 5 minute recess. **Carried.**

**A motion was made to go back into In Camera.**

Moved By Councillors Baker and Kennes



**THAT:** Council move into closed session to discuss a legal matter, a property matter, and a procedural matter to approve Council In Camera meeting minutes, all in accordance with the Ontario Municipal Act and Council’s Procedural By-law. **Carried.**

**A motion was made to go back into open session.**

Moved By Councillors Kennes and Brennan

**THAT:** Council move back into open session. **Carried.**

**Report on In-Camera Matters**

Mayor Vanderheyden reported that members discussed a legal matter, a purchase of property at 8625 Falconbridge Drive, and a procedural matter to approve Council In Camera meeting minutes.

**16. Adjournment**

The meeting adjourned at 9:32 p.m. on a motion by Councillors Kennes and Brennan. **Carried.**



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Mayor



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Clerk