

Strathroy-Caradoc Police Services Board

**Minutes of Meeting
Wednesday, May 29, 2019
4:30 p.m.
In the Council Chamber**

52 Frank Street, Strathroy

MINUTES

1. Roll Call

Steve Pelkman, Chair
Joanne Vanderheyden, Mayor
Dave Cameron, Member
Henry Wiersema, Member

Also Present:

Mark Campbell, Chief, Strathroy-Caradoc Police Service
Paul Landers, Deputy Chief, Strathroy-Caradoc Police Service
Fred Tranquilli, Director of Legal & Legislative Services/Police Board Secretary
Brianna Hammer-Keidel, Deputy Clerk (Recorder)
Doug Payne, Manager of Human Resources
Colin Brabender, Constable, Strathroy-Caradoc Police Service

2. Declaration of Pecuniary Interest. None.

Moved by Mayor Vanderheyden and Member Cameron

THAT: Item 3.1 (Presentation of Police Exemplary Service 30-Year Bar to Ian Craig) be deferred to a later date; and further

THAT: Item 7.3 (Officer Recruitment Report – Colin Brabender) be moved to the Presentations & Delegations portion of the meeting; and further

THAT: the review of the Secondment Agreement between Strathroy-Caradoc Police Services Board and the London Police Services Board be added to the agenda. **Carried.**

3. Presentations & Delegations

3.1. Officer Recruitment Biography/Introduction – Constable Colin Brabender

Chief Campbell introduced Constable Colin Brabender, noting his acceptance of employment with the Strathroy-Caradoc Police Service is a return to his hometown. Chair Pelkman welcomed Constable Brabender back to the community and to his new role.

Move by Mayor Vanderheyden and Member Wiersema

THAT: the Officer Recruitment Biography Report be accepted. **Carried.**

4. Reading & Correction or Approval of Minutes

- General Meeting Minutes – April 16, 2019

Moved by Member Cameron and Mayor Vanderheyden

THAT: the minutes of the April 16, 2019 General Meeting of the Strathroy-Caradoc Police Services Board be approved as written. **Carried.**

5. Communications

5.1. Ministry of the Solicitor General

5.1.1. Notification of Appointment of Henry D. Wiersema to SCPS Board

Member Wiersema, having been sworn in prior to the meeting, was invited to introduce himself to the board. Member Wiersema outlined his background in education and long-term involvement with the community.

5.1.2. Operationalizing Mandatory Alcohol Screening

Deputy Chief Landers explained the communication, noting that mandatory alcohol screening allows officers to demand breath samples without first suspecting the motorist has alcohol in their body. Chief Campbell noted that SCPS traffic procedures are being updated to address the new requirements. Board members emphasized that officers should document why tests were administered, avoid profiling, and acknowledge Charter rights.

5.1.3. Update on Transformation of Policing Grants for 2019-20 and On-going

Chief Campbell reviewed the changes to program funding, noting that \$37,500 in savings would need to be found across operations if the two grants were not successful.

5.1.4. Basic Constable Training (BCT) Program

Notification of completion of audit of records of BCT program.

5.1.5. Training on Community Safety and Well-Being Planning hosted by the Canadian Municipal Network on Crime Prevention

Offering of training on Community Safety and Well-Being Plans.

5.1.6. Basic Constable Training Program – Allocation Request for September 4 – November 28, 2019 Intake

Request to receive requests for positions no later than June 14, 2019.

Moved by Members Cameron and Member Wiersema

THAT: the communications items be received for information. **Carried.**

6. Review of Monthly Police Service Reports

- 6.1. Monthly Activity Reports – April 2019
- 6.2. Community Services Report
- 6.3. Staff Time Reports
- 6.4. Use of Force Report
- 6.5. FOIPPA Report

Moved by Mayor Vanderheyden and Member Wiersema

THAT: the monthly reports be received for information. **Carried.**

7. Other Business

7.1. Secondment Agreement with London Police Services Board Re: Const. Amanda Oshar

Chief Campbell explained the agreement, noting it is a training opportunity for Const. Oshar with London Police. The agreement has been reviewed by Human Resources and by Legal & Legislative Services.

Moved by Mayor Vanderheyden and Member Wiersema

THAT: the recommendation to proceed with the Memorandum of Understanding. **Carried.**

7.2. Retention of Seized Property

SCPS is following the requirements of the Police Services Act and its own Procedure Policy in requesting the Board's approval to convert an item seized during a theft investigation to the inventory of the Police Service. It is proposed that the item, a flat screen television, will be utilized within Police Headquarters as a monitor for the internal/external camera system.

Moved by Members Cameron and Wiersema

THAT: the request be approved. **Carried.**

7.3. Uniform Hiring Update

Chief Campbell reviewed the report, presenting three options regarding staffing. Members requested further information from SCPS regarding timelines of anticipated officer returns, and population numbers with projected growth (“cop per pop”).

Moved by Member Cameron and Mayor Vanderheyden

THAT: the decision be deferred until the requested information is received by the Board.
Carried.

7.4. Community Safety and Policing Grant

Chief Campbell provided a verbal summary of the grant applications.

Moved by Mayor Vanderheyden and Member Wiersema

THAT: the grant applications be put forward. **Carried.**

7.5. Budget Update – As of April 2019

Moved by Mayor Vanderheyden and Member Cameron

THAT: the budget update be accepted. **Carried.**

8. Unfinished Business. None.

9. New Business

9.1. SCPS Directional Signage

Councillor John Brennan has documented faded directional signage for the police station and suggested that replacement signs be implemented for public visibility. Mayor Vanderheyden recommended that SCPS members connect with the Chief Administrative Officer to ensure signage is consistent with the Municipality’s current branding efforts.

Moved by Mayor Vanderheyden and Member Cameron

THAT: the request be referred to staff. **Carried.**

10. Enquiries or Comments by Members

Mayor Vanderheyden informed the Board that a resident of Queen Street is concerned about traffic and speed. The possibility of deploying the speed trailer was discussed.

Board members further discussed nuisance calls and the stress they put on police resources. Chief Campbell views these calls as an opportunity for public education, and highlighted the need to engage the public through discussion and education.

Member Wiersema inquired about the process for reducing speed limits.

Mayor Vanderheyden commended Legal & Legislative Services staff for the professionalism of meeting proceedings and the agenda process.

Chair Pelkman informed Board members that annual reports will be ready within the next month, and further that there is a need to initiate a discussion/strategy to create a Community Well-being Plan.

11. In Camera Matters

Moved by Mayor Vanderheyden and Member Cameron

THAT: the meeting move In Camera to discuss labour relations matters and a procedural matter to approve In Camera meeting minutes. **Carried.**

12. In Camera Report

Progress was made on a labour relations matter.

13. Schedule of Meetings

- Tuesday, June 18 @ 4:30 p.m. – Council Chambers
- July – Call of the Chair
- August – Call of the Chair
- Tuesday, September 17 @ 4:30 p.m. – Council Chambers

14. Adjournment

Moved by Mayor Vanderheyden and Member Cameron

THAT: the meeting adjourn at 6:41 p.m. **Carried.**

Original Signed by Steve Pelkman, Chair

Original Signed by Fred Tranquilli, Secretary

Strathroy-Caradoc

Strathroy-Caradoc

Police Services Board – Chair

Police Services Board – Secretary