

**Municipality of Strathroy-Caradoc
Notice of Council Meeting
Monday, July 15, 2019**

**Regular Council Session
6:00 p.m.
In the Council Chamber**

52 Frank Street, Strathroy

AGENDA

- 1. Roll Call**
- 2. Declaration of Pecuniary Interest**
- 3. In Camera Matters**

A motion is required to move into a closed session to discuss a legal matter regarding property and a procedural matter to approve Council In Camera meeting minutes, all in accordance with the Ontario *Municipal Act* and Council's Procedural By-law.

- 4. Report on In Camera Session**
- 5. Presentations, Delegations, Petitions**

5.1. [BDO LLP – Draft Financial Statements](#)

Rachel Zantingh and Pete Barnes from BDO will be presenting the Draft Financial Statements for the Municipality of Strathroy-Caradoc.

5.2. **Middlesex Community Living**

Middlesex Community Living Committee representatives will be presenting the Municipality with the "Decal of Distinction".

5.3. [Federal Fire Services Exemplary Services Medals and Special Recognition for James Healy](#)

Brian George, Fire Chief will be presenting awards in recognition.

6. Approval of Minutes

6.1. [Regular Council Meeting Minutes – July 02, 2019](#)

Action: To approve, if no corrections.

7. Drainage Matters

7.1. [Consideration of Drainage Report – Richards Griffith Drain](#)

- 7.1.1. Staff will give an overview of the work required.
- 7.1.2. Questions from affected property owners.
- 7.1.3. Request from those present to add or removed their name(s) from the petition.
- 7.1.4. Comments or questions from members of Council.
- 7.1.5. Decision. (If approved, first and second reading of the by-law is required.)

Recommendation: THAT: Council adopt the Engineers Reports for Richards Griffith Municipal Drain, and give first and second reading to provisional By-law 42-19 for the project.

8. Communications

8.1. [Strathroy Lions Club](#)

A letter requesting a road closure for the 2019 Santa Claus Parade.

Action: Resolution to approve the road closure for the 2019 Santa Claus Parade.

8.2. [Ministry of Tourism, Culture and Sport](#)

A letter in response to the support in the Interlibrary Loan Program.

8.3. [County of Middlesex](#)

A letter from the County Engineer's office approving the road closure for the 2019 Santa Claus Parade.

8.4. [Ombudsman Ontario](#)

A letter regarding the 2018-2019 Annual Report. The hardcopy is available in the Legal & Legislative Department or online at:

<https://www.ombudsman.on.ca/Media/ombudsman/ombudsman/resources/Annual%20Reports/2018-19AR-EN.pdf>

Action: Receive the communication items for information.

9. Unfinished Business

10. Reports from Departments

10.1. Building, Planning and Waste Management – Mayor Vanderheyden, Chair

10.1.1. [2019 Municipal Drain Maintenance Collection](#)

Recommendation: THAT: Council receive the Municipal Drain Maintenance on Private Tax Bills report and adopt By-law 28-19 authorizing for the collection of maintenance assessment.

10.1.2. [Request to Remove ‘H-2’ Holding Zone – 940 Wright Street](#)

Recommendation: THAT: application for the removal of the holding zone and amendment to the legal description of By-law 4-2019, be approved.

10.1.3. [Application for Zoning By-law Amendment – 96 Carroll St E and 24605 Saxton Road – Strathroy Crossings](#)

Recommendation: THAT: the application for rezoning be approved.

10.2. Engineering and Public Works – Councillor Larry Cowan, Chair

10.2.1. [Water Meter Replacement and Automated Meter Reading Technology](#)

Diameter Services, Consultants will be presenting the overall concept.

Recommendation: THAT:

1. That Council receive Report EPW 19-016 regarding Water Meter Replacement and Technology Upgrade Project to implement an Automatic Meter Reading (AMR) mobile system, and
2. That Council authorize the issuance of an RFP for the Water Meter Replacement and AMR Upgrade Project to implement a system wide mobile reading system and increase the project budget by \$33,000 funded from the Water Capital Reserve, and
3. That Council approve the extension of the consulting services by Diameter Services to complete the Procurement Phase for a cost of \$59,686.60 including HST.

10.3. Financial Services – Councillor Frank Kennes, Chair

10.3.1. [2019 Tax Rate Levy](#)

Recommendation: THAT: the 2019 Tax Rate By-law be approved.

11. Reports from Boards and Committees

- 11.1. [Lower Thames Conservation Authority Meeting Minutes – June 27, 2019.](#)
- 11.2. [Committee of Adjustment Meeting Minutes – June 06, 2019.](#)

12. Consideration of Bylaws

12.1. [By-law 28-19](#)

Being a by-law providing for the collection of maintenance repairs on the following municipal drains: Brown-McDougall, McDougall, McPherson, Oak, McEvoy, Pierce, Pierce-Petit, Steers, Van-Art-Irish, Bell Drain, Browne-McDougall, Campbell Ext, Carruthers, Crawford, Erskine, Henderson, Hixon, Inadale, Linton and Gov Drain No.1

12.2. [By-law 31-19](#)

Being a by-law to amend By-law 4-2019 and remove the holding (H) symbol from certain lands location in the Municipality of Strathroy-Caradoc.

12.3. [By-law 36-19](#)

Being a by-law to provide for the adoption of the 2019 Tax rates and to further provide for penalty and interest in default of payment thereof.

12.4. [By-law 40-19](#)

A by-law to amend By-law 43-08, being the comprehensive zoning by-law of the Municipality of Strathroy-Caradoc.

Action: Motion to adopt and read the by-laws a first, second and third and final time.

12.5. [By-law 42-19](#)

A by-law to provide for the construction of the Richards Griffith Drain serving parts of Lot 3, Concession Range 1 North and Range 1 South in the Municipality of Strathroy-Caradoc in the County of Middlesex.

Action: Motion to adopt and read By-law 42-19 a first and second time.

13. New Business

14. County Council Report

15. Enquiries or Comments by Members

16. Schedule of Meetings

- Regular Council Meeting – **Tuesday**, August 6, 2019 @ 6:00 p.m.

- Regular Council Meeting – Monday, August 19, 2019 @ 6:00 p.m.
- Regular Council Meeting – **Tuesday**, September 03, 2019 @ 6:00 p.m.
- Regular Council Meeting – Monday, September 16, 2019 @ 6:00 p.m.

17. Adjournment