

**Meeting Date:** July 15, 2019  
**Department:** Building / Planning & Waste Services  
**Prepared By:** Matthew Stephenson, Director  
**Reviewed By:** Greg McClinchey, Chief Administrative Officer  
**Subject:** **Collection of Municipal Drain Maintenance on Private Municipal Tax Bills.**

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**RECOMMENDATION:** That Council receive the **Municipal Drain Maintenance on Private Municipal Tax Bills** report and adopt **By-law # 28-19** authorizing for the collection of maintenance assessment.

#### **BACKGROUND:**

Municipal drain maintenance is an obligation of the Municipality under the drainage act. The Municipality completes the repairs of the drain and invoices the landowners per their assessment under the last revised Engineers report. On average, over two thousand (2000) invoices are created annually to be mailed out to land owners and agencies with more the half being assessments under \$200.00.

#### **COMMENTS**

Due to the number of invoices, cost of staff time and postage staff have determined that any assessment under \$200.00 can be added to the tax roll and collected during the final tax billing of that calendar year. This saves cost and time preparing individual invoices and provides an acceptable means of collection. In addition, individual drain invoices cannot be paid via alternative methods (bank, online, etc.) whereas payment of tax invoices can be providing an easier method of payment for residents. Council authorized this new format in 2018 under By-law #42-18 and staff received positive comments resulting from this means of collection.

#### **CONSULTATION**

Director Dakin was instrumental in setting up this process in 2018 and concurs with this report.

#### **FINANCIAL IMPLICATIONS**

There are no financial implications to the Municipality with authorizing this report or subsequent bylaw.

#### **ATTACHMENTS**

None