

**Municipality of Strathroy-Caradoc
Notice of Council Meeting
Tuesday, September 3, 2019**

**Regular Council Session
6:00 p.m.
In the Council Chamber**

52 Frank Street, Strathroy

AGENDA

- 1. Roll Call**
- 2. Declaration of Pecuniary Interest**
- 3. In Camera Matters**

A motion is required to move into a closed session to discuss a labour relations matter, property matters, and a procedural matter to approve Council In Camera meeting minutes, all in accordance with the Ontario Municipal Act and Council's Procedural By-law.

- 4. Report on In Camera Matters**
- 5. Approval of Minutes**

5.1. [Regular Council Meeting – August 6, 2019](#)

Action: To approve, if no corrections.

6. Drainage Matters

[Court of Revision – Richards-Griffith Drain](#)

- 6.1. Resolution to open Court of Revision
- 6.2. Appeals (if any) for Richards-Griffith Drain
- 6.3. Resolution to close Court of Revision

Subject to any appeals, By-law No. 42-19 is included in the Consideration of By-laws section of this agenda for third and final reading.

7. Communications

7.1. **Lions Club of Strathroy-Caradoc**

Requesting permission to hold 10th Annual Tree of Light Ceremony on Friday, November 29, 2019 with the closure of Frank St. from 6:00pm to 8:00pm between Centre St. W. and James St.

Recommendation: resolution to approve the event and requested road closure.

7.2. **Sir Arthur Currie Legion Branch 116**

Invitation to members of Council to participate in the Merv Wayner Invitational Dart Challenge during Legion Week.

Action: members may reply with their interest to the Legal & Legislative Services Department for registration prior to September 10.

7.3. **Sifton Properties Limited**

Invitation to community open house for proposed subdivision located at corner of Parkhouse Drive and Rougham Road.

7.4. **Strathroy Scouts**

Thank you to Municipal Council and staff for co-ordinating hospitality event.

7.5. **WeedMD**

Notice to Local Authorities of amended licence under Cannabis Regulations approving additional indoor cultivation and processing areas at WeedMD Rx. Inc. site located at 8157 Inadale Drive, Mount Brydges.

7.6. **Jan Simpson, Canadian Union of Postal Workers**

Request for municipalities to question political parties on their intentions for Canada Post in advance of the federal election. Derek Richmond, National Campaign Co-ordinator for CUPW, will be in attendance at the September 16, 2019 Council meeting for a presentation.

7.7. **Sylvia Jones, Solicitor General**

Notification of repeal of the Public Reports Regulation (O. Reg. 377/18) under the Fire Protection and Prevention Act, 1997 that was scheduled to come into force on January 1, 2020.

7.8. **Town of Oakville**

Resolution regarding traffic calming and speed limit review.

7.9. Township of Papineau-Cameron
Resolution regarding forced amalgamations.

Action: receive communication items 7.2 – 7.9 for information.

8. Unfinished Business

9. Reports from Departments

9.1. Building & Planning Services – Councillor John Brennan, Chair

9.1.1. [Technical Amendment to By-law 66-18 Regarding Fieldcrest Subdivision](#)

Recommendation: that Council approve the technical amendment to By-law 66-18.

9.1.2. [Request to Remove 'H-2' Holding Zone Regarding 370 Ellor Street, Strathroy \(Jaslo Properties\)](#)

Recommendation: that Council approve the removal of the holding zone of ZBA 17-2019.

9.1.3. [Request to Remove 'H-2' Holding Zone Regarding Delaware West Subdivision \(Aar-Con Enterprises\)](#)

Recommendation: that the application for the removal of the holding zone for ZBA-18-2019 be approved.

9.1.4. [Operational Changes at Strathroy Transfer Station](#)

Recommendation: that Council adopt and file this report for information.

9.1.5. [Refund of Planning Fees Regarding Consent Application for 21332 Wilson Street](#)

Recommendation: that the request for a refund of the \$1,7500.00 consent application fee be denied.

9.2. Fire Services – Councillor Sandi Hipple, Chair

9.2.1. [Proposed 2019 Muscular Dystrophy Boot Drives](#)

Recommendation: that Council approve the Strathroy-Caradoc Fire Department Muscular Dystrophy Boot Drives for all 3 stations to be conducted on the dates noted below, and that all activity will be in accordance with By-law No. 38-06.

9.2.2. [Replacement of Engine 21 Pumper Truck](#)

Recommendation: that Council approve the replacement of Engine 21 at Station 2.

9.2.3. [Fire Prevention Progress – Temporary Inspector](#)

Recommendation: that Council receives the report for information.

9.2.4. [Request for Deputy Chief of Fire Inspection and Training](#)

Recommendation: that Council approve the creation of a full-time Deputy Chief of Fire Prevention and Training position commencing in January 2020.

9.3. Financial Services – Councillor Frank Kennes, Chair

9.3.1. [Police Communication Tower Update](#)

Recommendation: that Council receive and file the Police Communication Tower update report.

9.3.2. [Transfers To and From Reserves and Reserves Funds](#)

Recommendation: That Council (1) confirms transfers to reserves and reserves funds in 2018 of \$2,921,375 and transfers from reserves and reserve funds in 2018 of \$4,069,678; and (2) approves the transfer of 2018 year-end operating and capital net revenue in the amount of \$5,989,738 to department reserves.

9.4. Community Services – Deputy Mayor Brad Richards, Chair

9.4.1. [Recreation Program Co-ordinator Position](#)

Recommendation: that Council approve the establishment of a permanent full-time Recreation Program Co-ordinator commencing January 2020.

9.4.2. [First Impressions Community Exchange](#)

Recommendation: that Report CS 19-2019 entitled First Impressions Community Exchange (FICE) be received for information.

9.4.3. [Community Development Advisory Committee Minutes](#)

Recommendation: that Report CS 17-2019 entitled Community Development Advisory Committee (CDAC) Minutes be received for information; and further that Council concurs with the CDAC recommendations.

9.5. Chief Administrative Office

9.5.1. [Community Transportation Grant Program Update](#)

Recommendation: that Council agree to forgo the RFP process in favour of selecting a service provider based on the RFI responses already received.

9.5.2. [Amendment to the Fire Department Establishing and Regulation By-law \(By-law No. 07-18\)](#)

Recommendation: that Council amend By-Law No. 07-18 as outlined in this report.

9.5.3. [Amendment to the Progressive Discipline Policy \(By-law No. 17-18\)](#)

Recommendation: that Council amend the Municipal Progressive Discipline Policy (By-law 17-18) as outlined in the report.

9.5.4. [Appointment of a Municipal Integrity Commissioner](#)

Recommendation: that Council amend the Appointments By-law and name Paul Martin as the Municipal Integrity Commissioner for the duration of the by-law; and further, that the Integrity Commissioner be instructed to fulfill the responsibilities as described in By-law 09-19; and further, that Council authorize payment for the service as noted in the report.

9.5.5. [Night Market Report](#)

Recommendation: that Council receive the Night Market Report for information.

10. [Reports from Boards and Committees](#)

- 10.1. Committee of Adjustment Meeting Minutes – July 4, 2019
- 10.2. Tri-Township Arena Board Meeting Minutes – July 11, 2019
- 10.3. BIA General Meeting Minutes – March 27, 2019
- 10.4. BIA Executive Meeting Minutes – April 2019 to July 2019
- 10.5. Strathroy Downtown Market Executive Meeting Minutes – April 2019 to August 2019

Action: receive the reports from boards and committees for information.

11. [Consideration of By-laws](#)

11.1. By-law 50-19

A by-law to amend By-law No. 66-18 in the Municipality of Strathroy-Caradoc (regarding Fieldcrest Subdivision – Alexander Court, Strathroy).

11.2. By-law 51-19

A by-law to remove the holding (H) symbol from certain lands located in the Municipality of Strathroy-Caradoc and a by-law to amend By-law No. 43-08, being the comprehensive zoning by-law of the Municipality of Strathroy-Caradoc (regarding 370 Ellor Street, Strathroy).

11.3. By-law 52-19

A by-law to remove the holding (H) symbol from certain lands located in the Municipality of Strathroy-Caradoc and a by-law to amend By-law No. 43-08, being the comprehensive zoning by-law of the Municipality of Strathroy-Caradoc (regarding Delaware West).

11.4. By-law 53-19

A by-law to amend By-law 07-18, being the Fire Department Establishing and Regulating By-law.

11.5. By-law 54-19

A by-law to amend By-law 17-18, being a by-law to establish a progressive discipline policy for the Municipality of Strathroy-Caradoc.

11.6. By-law 55-19

A by-law to amend By-law 98-18, being a by-law to appoint members and council representatives to certain authorities, boards and committees.

Action: motion to adopt and read the by-laws a first, second, and third and final time.

11.7. By-law 42-19

A by-law to provide for the construction of the Richards-Griffith Drain serving parts of lot 3, concession range 1 north and range 1 south in the Municipality of Strathroy-Caradoc.

Action: motion to adopt and read By-law 42-19 a third and final time.

12. New Business**13. County Council Report****14. Enquiries or Comments by Members****15. Schedule of Meetings**

- Regular Council Meeting - Monday, September 16 @ 6:00 p.m.
- Regular Council Meeting - Monday, October 7, 2019 @ 6:00 p.m.
- Regular Council Meeting - Monday, October 21, 2019 @ 6:00 p.m.
- Council Workshop - Saturday, October 26, 2019 @ 9:00 a.m.

16. Adjournment