

Meeting Date: September 3, 2019
Department: Community Services
Prepared By: Robert Lilbourne, Director of Community Services
Reviewed By: Greg McClinchey, Chief Administrative Officer
Subject: **Community Development Advisory Committee Minutes**

RECOMMENDATION: THAT: Report CS 17-2019 entitled Community Development Committee (CDAC) minutes be received for information and further;

THAT: Council concurs with the CDAC recommendations.

BACKGROUND

On June 19 and July 8, 2019, the 5th and 6th meeting of the 2019 Community Development Advisory Committee (CDAC) were held. Below are the highlights of items the committee is currently working on and/or seeking approvals for.

Presentations/Delegations/Petitions/Communications

FICE Report Back

Representatives from the Town of Ingersoll attended the June meeting along with Kim DeKlein from the Ontario Ministry of Agriculture, Food and Rural Affairs. Curtis Tighe presented Ingersoll's findings surrounding their first impressions of Strathroy-Caradoc from their tour of our community last fall. K. DeKlein then engaged the committee in creating an action plan to outline "what the priorities would be moving forward". Discussion centred on what the assets and challenges Strathroy-Caradoc faces based on the first impressions reported. R. Lilbourne will coordinate with K. DeKlein to schedule a return visit.

Old Business

Special Events Policy and Application

The Director informed the committee that the policy had been sent to management team for discussion. It was decided based on discussions to take it off the agenda for now so that it can be fine-tuned or created as manual or guideline instead of a policy.

Recreation Updates

Programs continue to fill up and to surpass last year's camp registrations, however falling a little shy of the aquatic programs from previous years. This was however expected due to the popularity of the Aquatic Camp.

Municipal Alcohol Policy

The informed the committee that he had made minor changes to the policy to ensure that it complied with recent changes to the Liquor Licensing Act.

MOTION: that CDAC accepts the Municipal Alcohol Policy as written and recommends to Council for approval.

Moved By: D. Brock

Seconded By: J. Grogan

CARRIED

FICE Update

The Director informed the committee that feedback from Kim DeKlein the representative from the Ontario Ministry of Agriculture, Food and Rural Affairs had been that she has concerns with the size of the group and would like for it to be pared down to 6-9 people so that it can be more effective. Fraser Macdonald, Dave Brock, Scott McLachlan, John Grogan, Brad Richards, Tony Bruinink and Neil Flegel each volunteered to be on the smaller committee for the follow up meeting. Meeting date was set for July 17 at 7pm, Clench Dewan Lounge.

Reports of Committees and Departments

Museum Update

The Curator reviewed with the committee the Museum and the Collections Sub-Committee reports from June 26, 2019 as well as the Report on Museum Activities for 2018 submitted to the Ministry of Tourism, Culture and Sport on Museum Activities as part of its requirements.

MOTION: that CDAC accepts the Museum Report and Collection Sub-Committee Report as written and recommends to Council for approval

Moved By: S. McLachlan

Seconded By: B. Groot

CARRIED

PTP

F. Macdonald informed the committee that he had met with one group and received a follow up call from the CEO of a second group that is interested in creating a partnership. PTP's next meeting is scheduled for July 9th.

MOTION: that CDAC accepts the PTP minutes from May 14, 2019 as written and recommends to Council for approval.

Moved By: D. Brock

Seconded By: F. Macdonald

CARRIED

Mt. Brydges Beautification Committee

The Director gave an update from the last meeting. Noting that the Supervisor of Parks and Recreation Facilities, Chesley Stone, had drawn up some potential solutions as examples of ways to try to beautify the corner of Hwy 81 and Glendon Drive. She will be preparing a further "Visual Masterplan" that will be presented to the committee once complete. Solutions included possible decorative metal trees that could be used in the summer for hanging baskets and wrapped with lights in the winter months, poles with creeping vines that grow downward instead of up and various planters that would be appropriate for the area based on Site Triangle specifications outlined by the County.

Dog Park Advisory Committee

The Director updated the committee that this is a new sub-committee of CDAC and that Parks and Facility Supervisor Chesley Stone would be heading their monthly meetings. It was noted that the donation from Dowler Karn would be used to purchase new trees in the fall that had to be removed and that future projects included painting the current red fire hydrant in the park to resemble a dog because all red and yellow hydrants are considered active.

MOTION: that CDAC accepts Dog Park Advisory Committee's (DPAC) request to form a Fundraising Sub-Committee and recommends to Council for approval

Moved By: N. Giffen

Seconded By: B. Richards

CARRIED

MOTION: that CDAC accepts the Terms of Reference for the Dog Park Advisory Committee (DPAC) and recommends to Council for approval

Moved By: T. Bruinink

Seconded By: B. Groot

CARRIED

ATTACHMENTS

- CDAC Minutes – June and July
- MAC Minutes – June
- PTP Minutes – May
- DPAC Minutes - June
- DPAC – Terms of Reference