

**THE CORPORATION OF
THE MUNICIPALITY OF STRATHROY-CARADOC**

BYLAW NO. 83-19

**A BYLAW TO ESTABLISH FEES AND CHARGES FOR SERVICES,
ACTIVITIES, AND THE USE OF PROPERTY PROVIDED BY THE
MUNICIPALITY OF STRATHROY-CARADOC**

WHEREAS under Section 391 of the Municipal Act 2001, c.25 as amended authorizes a municipality to pass bylaws imposing fees or charges on an class of persons;

AND WHEREAS the Council of the Municipality of Strathroy-Caradoc deems it expedient to consolidate and update the fees and charges to be collected by the various departments;

NOW THEREFORE BE IT ENACTED BY THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF STRATHROY-CARADOC AS FOLLOWS:

1. **THAT:** the Schedule of Fees and Charges set out in Schedule "A" attached hereto and forming part of this bylaw is hereby adopted.
2. **THAT:** where this bylaw established a fee and charge for a fee that also exists in another bylaw that predates the effective date of this bylaw, the fee and charge in this bylaw shall be the applicable fee and charge and the other bylaw is effectively amended.
3. **THAT:** This bylaw shall come into full force and effect on the date of final passing thereof.

READ A FIRST AND SECOND TIME this 2nd day of December, 2019.

READ A THIRD TIME AND FINALLY PASSED in Open Council this 2nd day of December, 2019.

Mayor

Clerk

SCHEDULE "A"

To By-Law No. 83-19

FINANCE DEPARTMENT

	2019 FEES	2020 FEES (PROPOSED)
Dishonoured cheque	2 nd Returned - \$35.00 3 rd Returned - \$45.00	2 nd Returned - \$35.00 3 rd Returned - \$45.00
Tax Certificate	\$50.00	\$50.00
Commissioner's signature (with the exception of Pension forms)	\$10.00	\$20.00
Tax Roll Summary/ History Print-Out	\$5.00	\$5.00
County Maps	\$5.00	\$5.00

CORPORATE SERVICES DEPARTMENT

	2019 FEES (PROPOSED) (Excl. Tax)	2020 FEES (PROPOSED) (Excl. Tax)
Taxicab Owner License Fee	\$45.00 per vehicle each year	\$45.00 per vehicle each year
Taxi Driver License Fee	\$25.00 each year	\$25.00 each year
Marriage License Fee	\$100.00 each application	\$100.00 each application
Lottery Licenses	\$10.00 with prize value \$500 or less; 2% of the prize value for all other licenses	\$10.00 with prize value \$500 or less; 2% of the prize value for all other licenses
Burial permits	At this time not charging	At this time not charging
Birth permits	At this time not charging	At this time not charging
Kennel Licenses	\$100.00	\$100.00
Replace Tag	\$5.00	\$5.00
Penalty for failing to license dog(s)	\$10.00 per dog	\$10.00 per dog
Penalty for failing to obtain kennel license by March 15 th	\$50.00	\$50.00
Impound Fee	\$50.00	\$50.00
Pound/Maintenance/Quarantine Fee	\$15.00 per day	\$15.00 per day

CEMETERY

ITEM	2020					2021				
	Sales	Care & Mtce	Total Fee	HST	Total Incl. Tax	Sales	Care & Mtce	Total Fee	HST	Total Incl. Tax
All Fees Effective January 1, 2020										
Strathroy Municipal Cemetery										
Interment Rights (Burial/Inurnment/Scattering Rights)										
Burial Rights (Traditional Graves) (40%)	\$673.20	\$448.80	\$1,122.00	\$145.86	\$1,267.86	\$686.70	\$457.80	\$1,144.50	\$148.79	\$1,293.29
Niche - Columbarium Unit 3 Top 2 Rows (2 Urns & Lettering) (15%)	\$1,864.05	\$328.95	\$2,193.00	\$285.09	\$2,478.09	\$1,901.45	\$335.55	\$2,237.00	\$290.81	\$2,527.81
Niche - Columbarium Unit 3 Bottom 2 Rows (2 Urns & Lettering) (15%)	\$1,690.65	\$298.35	\$1,989.00	\$258.57	\$2,247.57	\$1,724.65	\$304.35	\$2,029.00	\$263.77	\$2,292.77
Cremation Lot (2 Interments) (40%)	\$367.20	\$244.80	\$612.00	\$79.56	\$691.56	\$374.53	\$249.68	\$624.21	\$81.15	\$705.36
Scattering Ground *		\$25.00	\$25.00	\$3.25	\$28.25		25.00*	\$25.00	\$3.25	\$28.25
Infants in Babies' Rest			\$50.00	\$6.50	\$56.50			\$50.00	\$6.50	\$56.50
Interment Charges (Burial/Opening & Closing) Prices includes \$12										
Interment Tax Payable to the Provincial Government										
Burial - Traditional			\$867.00	\$112.71	\$979.71			\$884.35	\$114.97	\$999.32
Burial - Cremation			\$510.00	\$66.30	\$576.30			\$520.20	\$67.63	\$587.83
Burial - Infant			\$51.00	\$6.63	\$57.63			\$52.00	\$6.76	\$58.76
Inurnment in Columbarium Niche			\$510.00	\$66.30	\$576.30			\$520.15	\$67.62	\$587.77
Each Additional Set of Cremains Placed in Same Location (at the same time)			\$102.00	\$13.26	\$115.26			\$104.05	\$13.53	\$117.58
Scattering of Ashes			\$510.00	\$66.30	\$576.30			\$520.20	\$67.63	\$587.83
Other Charges										
Winter Surcharge (Thawing and Snow Removal)			\$204.00	\$26.52	\$230.52			\$204.00	\$26.52	\$230.52
After-Hours Surcharge (Saturdays & Arrivals after 4 PM)			\$255.00	\$33.15	\$288.15			\$255.00	\$33.15	\$288.15
Transfer of Ownership and/or New Deed			\$25.50	\$3.32	\$28.82			\$25.50	\$3.32	\$28.82
Contribution to Care and Maintenance - Markers *										
Care & Maintenance - Flat marker less than 173 square inches			\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00
Care & Maintenance - Flat marker 173 square inches or greater			\$50.00	\$6.50	\$56.50			\$50.00	\$6.50	\$56.50
Care & Maintenance - Upright monument up to 4' in height or width			\$100.00	\$13.00	\$113.00			\$100.00	\$13.00	\$113.00
Care & Maintenance - Upright monument more than 4' in height or width			\$200.00	\$26.00	\$226.00			\$200.00	\$26.00	\$226.00
When purchasing graves or niches in the columbarium, prices quoted are for the property only and do not include interment or inurnment charges.										
* = Fee set by Province										

FIRE DEPARTMENT

(MTO Rates subject to changes in November 2019)

	2019 FEES	2020 FEES (PROPOSED)
Request Re-outstanding Orders (Lawyer request)	\$25.00	\$25.00
Request for Property Minimum Standard Letter (Insurance Company Request)	\$25.00	\$25.00
Accident/Property Fire Report (Insurance Companies or Lawyers Only)	\$50.00	\$50.00
Extinguisher Training (Per Extinguisher Used)	\$84.75	\$84.75
Lock Box Purchases	\$226.00	\$226.00
Fireworks Permits	\$25.00	\$25.00
Public Roadway Response for a Non-Residents of Strathroy-Caradoc (Fee set by MTO)		
Per Emergency Unit Minimum (as per MTO Rate)	\$540.00	Fee Changes to come from MTO
Additional half hour or part thereof (as per MTO rate)	\$270.00	Fee Changes to come from MTO
Open Air Burn Bylaw Violation Response by Fire Dept.		
First Hour (1-hour Minimum)	\$540.00	\$540.00
Each ½ Hour Thereafter	\$270.00	\$270.00

POLICE SERVICES

(Approval of Police Services Board – Approved September 2019)

	2019 FEES (Incl. Tax)	2020 FEES (Incl. Tax)
	2019 FEES (Incl. Tax)	2020 FEES (Incl. Tax)
PAID DUTY CANCELLATION FEE - Attendance of a uniformed officer at a private function upon the completion of a contract. <i>(Cancellation of the contract must be made 48 hours prior to the commencement of the duty or a minimum fee of \$352.56 applies)</i>	\$288.15	\$352.56
Transcribing Audio & Video Tapes – Minimum one (1) hour (per hour)	\$42.00	\$42.00
RCMP Fingerprint Processing Fee	\$27.00	\$27.00
SCPS Service Fee for Fingerprints (Employment/Pardon)	\$42.00	\$42.00
Reconsideration/Appeal of a Criminal Record Check	\$5.00	\$5.00
Records Suppression	\$52.00	\$52.00
PAID DUTY		
Attendance of an on duty officer for interview – Minimum one (1) hour	\$88.14	\$88.14
Attendance of an off duty officer for interview – Minimum four (4) hours	\$352.56	\$352.56
Paid Duty-Vehicles (per hour)	\$36.16	\$36.16

Paid Duty-Vehicle Administration Fee	\$23.73	\$23.73
Paid Duty – Officers – Minimum four (4) hours	\$288.15	\$352.56
Paid Duty- Administration Fee	\$23.73	\$23.73
LAW FIRM OR INSURANCE COMPANY POLICE REPORTS (FORMAL REQUEST AND SIGNED CLIENT DIRECTION)		
General Occurrence Report (Insurance Claims, etc.)	\$46.00	\$46.00
Motor Vehicle Collision	\$46.00	\$46.00
Civilian Witness & Driver Statements (Officer Notes/Statements - See Freedom of Information Requests)	\$46.00	\$46.00
Photograph (4"x 6")	\$42.00	\$42.00
COLLISION RECONSTRUCTION		
With Sokeia Measurements	\$3126.00	\$3126.00
Without Sokeia Measurements	\$1563.00	\$1563.00
FREEDOM OF INFORMATION REQUESTS		
FOI Application	\$5.00	\$5.00
Photocopying – per page	\$0.20	\$0.20
Search Time – per 15 minutes	\$7.50	\$7.50
Preparation Time – per 15 minutes	\$7.50	\$7.50
CRIMINAL RECORD CHECK OR CRIMINAL RECORD & JUDICIAL MATTERS CHECK (VULNERABLE SECTOR)		
Employment	\$42.00	\$45.00
Non-Employment	\$16.00	\$16.00
Senior (60 years +)	\$6.00	\$6.00

Extra Copies (Each)	\$3.00	\$3.00
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ROADS DEPARTMENT

	2019 FEES	2020 FEES (PROPOSED)
New laneway for infill lots regarding entrance permits	\$100.00 each application	\$100.00 each application
911 SIGNS		
Post	\$12.00	\$12.00
5-Digit Blade	Flat Rate - \$40.00	Flat Rate - \$40.00
4-Digit Blade	Flat Rate - \$40.00	Flat Rate - \$40.00
3-Digit Blade	Flat Rate - \$40.00	Flat Rate - \$40.00

BUILDING & WASTE DEPARTMENT

BUILDING CHARGES		
	2019 FEES	2020 FEES (PROPOSED)
Single Detached Dwelling (Residential)		
New Construction	\$1,735.70 minimum for the first 1,500 ft ² and \$1.15/ft ² over	\$1,735.70 minimum for the first 1,500 ft ² and \$1.15/ft ² over
Additions/Renovation	\$510.50 minimum for the first 800 ft ² and \$1.02/ft ² over	\$510.50 minimum for the first 800 ft ² and \$1.02/ft ² over
Multiple Residential		
New Construction	\$1,735.70 minimum for the first 1,500 ft ² and \$1.43/ft ² over	\$1,735.70 minimum for the first 1,500 ft ² and \$1.43/ft ² over
Additions/Renovation	\$510.50 minimum for the first 800 ft ² and \$1.02/ft ² over	\$510.50 minimum for the first 800 ft ² and \$1.02/ft ² over
Commercial		
New Construction	\$5,500.00 minimum for the first 2,500 ft. ² plus \$1.01/ft. ² for each additional square foot over.	\$5,500.00 minimum for the first 2,500 ft. ² plus \$1.01/ft. ² for each additional square foot over.

Addition/Renovations	\$918.90 minimum for the first 2,500 ft. ² plus \$1.03/ft. ² for each additional square foot over.	\$918.90 minimum for the first 2,500 ft. ² plus \$1.03/ft. ² for each additional square foot over.
Industrial		
New Construction	\$5,500.00 minimum for the first 2,500 ft. ² plus \$1.01/ft. ² for each additional square foot over.	\$5,500.00 minimum for the first 2,500 ft. ² plus \$1.01/ft. ² for each additional square foot over.
Addition/Renovation	\$918.90 minimum for the first 2,500 ft. ² plus \$1.03/ft. ² for each additional square foot over 2,500 ft. ²	\$918.90 minimum for the first 2,500 ft. ² plus \$1.03/ft. ² for each additional square foot over 2,500 ft. ²
Agricultural		
New Construction & Additions >555M2 (5973 ft2)	\$510.50 minimum for the first 2,500 ft2 and \$0.41/ft2 over	\$510.50 minimum for the first 2,500 ft2 and \$0.41/ft2 over
New Construction & Additions 40 M2 – 554M2 (430 ft2 – 5963 ft2)	\$306.30 minimum for the first 2,500ft2 and \$0.20 ft2 over	\$306.30 minimum for the first 2,500ft2 and \$0.20 ft2 over
Other Permits (Previously Approved by Council)		
Septic (New and Replacement)	\$408.40 flat fee	\$408.40 flat fee
Pool/Deck/Woodstove/Detached Garage/Carport/Accessory Building <40m2 (430 ft2)	\$127.63 flat fee	\$127.63 flat fee
Demolition/Sewer/Misc. Permit Renewal	\$127.63 Flat Rate	\$127.63 Flat Rate

DEVELOPMENT CHARGES

	2019 FEES	2020 FEES (PROPOSED)
RESIDENTIAL - Strathroy Water & Sewer Service Area		
Single/Semi Detached (per dwelling unit)	\$12,205	\$12,205
Rows & Other Multiples (per dwelling unit)	\$9,829	\$9,829
Apartments (per dwelling unit)	\$6,365	\$6,365
RESIDENTIAL - Mt. Brydges Water & Sewer Service Area		
Single/Semi Detached (per dwelling unit)	\$26,757	\$26,757
Rows & Other Multiples (per dwelling unit)	\$23,323	\$23,323
Apartments (per dwelling unit)	\$18,315	\$18,315
RESIDENTIAL - All Other Areas		
Single/Semi Detached (per dwelling unit)	\$ 5909.00	\$ 5909.00
Rows & Other Multiples (per dwelling unit)	\$ 4759.00	\$ 4759.00
Apartments (per dwelling unit)	\$ 3082.00	\$ 3082.00
COMMERCIAL/INSTITUTIONAL – Per Sq. Metre of Gross Floor Area		
Strathroy Water and Sewer Service Area	\$57.98	\$57.98
Mt. Brydges Water & Sewer Service Area	\$57.98	\$57.98
All Other Areas	\$14.42	\$14.42
INDUSTRIAL - Per Sq. Metre of Gross Floor Area		
Strathroy Water and Sewer Service Area	\$32.71	\$32.71

Mt. Brydges Water & Sewer Service Area	\$32.71	\$32.71
All Other Areas	\$14.42	\$14.42

MOUNT BRYDGES & STRATHROY TRANSFER STATION TIPPING FEES

	2019 FEES	2020 FEES (PROPOSED)
Brush, building materials (including drywall) concrete, furniture, carpets, mattresses, etc. Minimum Charge Car charge Pick-up truck Light Utility Trailer Larger vehicles	\$10.00 Min. \$20.00 Min. \$45.00 Min. \$45.00 Min. \$65.00	\$10.00 Min. \$20.00 Min. \$45.00 Min. \$45.00 Min. \$65.00
Freezers, refrigerators, dehumidifiers, A/C units	Removal of Freon \$15.00 per unit	Removal of Freon \$15.00 per unit
Brush	Approximately \$10.00 for brush greater than 4' long and 3" in diameter	Approximately \$10.00 for brush greater than 4' long and 3" in diameter
Scrap metal, tires, leaves, grass clippings, electronics, garden waste	NO CHARGE	NO CHARGE
Compost material	Limited quantities per person at Strathroy Transfer Station only, bring container, price is dependent on amount taken.	Limited quantities per person at Strathroy Transfer Station only, bring container, price is dependent on amount taken.
Cardboard	Is acceptable. FREE OF CHARGE	Is acceptable. FREE OF CHARGE

	2019 FEES	2020 FEES (PROPOSED)
35 Gallon Wheelie Bin	\$121.92	\$123.87
65 Gallon Wheelie Bin	\$213.36	\$216.77
95 Gallon Wheelie Bin	\$294.64	\$299.35
Green Cones	\$120.00	\$120.00
Economy Shops – Small Vehicles (Vans, Pickups Trucks, Etc.) - <i>Invoiced once per year</i>	\$30.00 per load	\$30.00 per load
Economy Shops - Cube Vans - <i>Invoiced once per year</i>	\$50.00 per load	\$50.00 per load

PLANNING DEPARTMENT

	2019 FEES	2020 FEES (PROPOSED)
Public Notification Sign (NEW)		\$100 Deposit
Zoning Certificate	\$50.00	\$50.00
Septic Search	\$75.00 (record found) \$25.00 (no record found)	\$75.00 (record found) \$25.00 (no record found)
Official Plan Amendment	\$2,600	\$2,600
Zoning Bylaw Amendment	\$2,100	\$2,100
Zoning Bylaw Amendment (Renewal of a temporary use, removal of a holding symbol)	\$0	\$300.00
Site Plan Approval/Agreement	\$1,350 + \$500 for an application to amend an existing agreement	\$1,350 + \$500 for an application to amend an existing agreement
Minor Variance/Extension, enlargement or change with respect to a non-conforming use	\$700	\$700
Consent	\$1,750 for first application; \$300 for each additional lot	\$1,750 for first application; \$300 for each additional lot
Consent/Minor Variance Combined		\$2000 for the first application; \$300 for each additional lot (New)
Exemption from Part Lot Control	\$750	\$750
‘H’ Removal		\$300 (New)
Plan of Subdivision/Condominium	\$4,700	\$4,700

Plan of Subdivision/Condo Exemption or Conversion	\$2,500	\$2,500
Concurrent Official Plan Amendment and Zoning Bylaw Amendment	\$3,525	\$3,525
Concurrent plan of subdivision/condominium and zoning bylaw amendment	\$5,100	\$5,100
<i>All costs incurred for legal, engineering and related agreements are charged to applicants at cost.</i>		

ENVIRONMENTAL SERVICES DEPARTMENT
(For Council Consideration)

TRI-TOWNSHIP ARENA

	2019 FEES	2020 FEES
Ice Time – Per Hour		
Prime – Youth (Minor Hockey/Figure Skating/Chippewas)	\$165.00	\$168.00
Prime – Jr. D's and Adult	\$175.00	\$180.00
Non-Prime (Daytime & after 11 pm) <i>Weekdays, Not Including Holidays</i>	\$100.00	\$100.00
Chippewa Ice (Federal portion HST only)	Nil	Nil
Admission – Skating		
Admission - Public	\$2.50	\$2.50
Admission - Family	\$5.00	\$5.00
Summer – Pad Rental	\$77.00	\$80.00
Summer – Pad /Rental (Non-Ice Event)	\$700.00	\$750.00
Non-ice event rental-each (prior day setup / day after take down)	\$113.00	\$113.00
Table Rental	\$3.00	\$3.00
Chair Rental	\$0.50	\$0.50
Advertising		
Advertising Sign – 4 x 4	\$84.75	\$90.40
Advertising Sign – 4 x 8	\$141.25	\$146.90

Rink Board	\$339.00	\$339.00
Boards – JR D	\$73.45	\$73.45
Small	\$56.50	\$56.50
Medium	\$84.75	\$84.75
Large	\$113.00	\$113.00